



**FAILURE TO SUBMIT BIDS AS REQUESTED WILL
 INVALIDATE YOUR BID**

**NB: BIDDERS ARE ALSO REQUESTED TO SUBMIT ONE (1) ORIGINAL PLUS
 ONE (1) COPY AND ELECTRONIC COPY (USB) OF BID PROPOSALS AND
 RESPONSES.
 ONE (1) SEALED ENVELOPE WITH ALL BID DOCUMENTS, i.e. (SBD 1, SBD 3.3,
 SBD 4, SBD 6.1, SBD 7.2, GENERAL CONDITIONS OF CONTRACT AND THE
 SPECIFICATION).**

VENUE: 222 SMITH STREET, BRAAMFONTEIN, JOHANNESBURG

TIME: 11:00

DATE: 01 JUNE 2023

COMPULSORY INFORMATION SESSION

**APPOINTMENT OF A SERVICE PROVIDER TO SUPPLY, DELIVER AND
 INSTALL OFFICE FURNITURE FOR GAUTENG PROVINCIAL AND
 JOHANNESBURG DISTRICT OFFICES.**

BID DESCRIPTION

CLOSING DATE: 11:00 AM on 14 JUNE 2023

Stats SA 001/23





stats sa
 Department:
 Statistics South Africa
 REPUBLIC OF SOUTH AFRICA

YOU ARE HEREBY INVITED TO BID TO THE GOVERNMENT OF THE REPUBLIC OF SOUTH AFRICA

PLEASE TAKE NOTE

BID NUMBER: STATS SA 001/23

CLOSING TIME: 11:00 AM

CLOSING DATE: 14 JUNE 2023

BIDS RECEIVED AFTER THE CLOSING TIME AND DATE ARE LATE AND WILL AS A RULE NOT BE ACCEPTED FOR CONSIDERATION

The SBD 1 - form must be signed in the original that is in ink - forms with photocopied signatures or other such reproduction of signatures may be rejected.

The SBD 4 - declaration must be completed and signed. **NB: THIS DOCUMENT IS NOT FOR SALE**

BID DOCUMENTS MAY BE POSTED TO:

**Bid Section
 Statistics South Africa
 Private Bag x44
 Pretoria**

The bid documents may be deposited in the bid box which is Isibalo House , Koch Street, Salvokop, Pretoria, 0002



Bid documents that are posted must reach Statistics South Africa before the closing date of the bid

The bid box of Statistics South Africa is generally open between 06h00 to 16h00, 7 days a week. The bid box will be closed on the closing time of bids.

Call 012- 310 8940/6978/2114/2946/4766 012-406 3154

Bidders should ensure that bids are delivered timely to the correct address

SUBMIT ALL BIDS ON THE OFFICIAL FORMS - DO NOT RETYPE

bids by telegram, facsimile or other similar apparatus will not be accepted for consideration

SUBMIT EACH BID IN A SEPARATE SEALED ENVELOPE



IMPROVING LIVES THROUGH DATA ECOSYSTEMS

Dipalopato tsa AfrikoBorwa - Ezazibalo zaseNingizimu Afrika - Tshatshatisika Afrika Tshipembe - Timlayo Afrika-Dzonga
 Statistieke Suid-Afrika - Dipalopato tsa Afriko Borwa - Telubalo zaseNingizimu Afrika - Ezeethukukacha maNani zokhazantsi Afrika - Iimbalo abato zSeSwila Afrika



1. SUBMISSION OF DOCUMENTS

- 1.1 One (1) original bid proposal/response plus one (1) copy and electronic copy (USB) which must include all the SBD forms i.e. (SBD 1, SBD 3.3, SBD 4, SBD 6.1, SBD 7.2, general conditions of contract and terms of reference).
- 1.2 The original copy must be signed in ink by an authorized employee, agent or representative of the Bidder and initialized in each and every page of the bid.
- 1.3 Bids must be deposited into Statistics South Africa bid box on or before **14 June 2023** not later than **11h00 am South African Time**. The Bid box is situated at the reception area of Statistics South Africa Head Office, Koch Street, Salvokop, Pretoria, 0002. All bids in this regard shall only be accepted if they have been placed in the bid box before or on the closing date as stipulated time.
- 1.4 Bid responses sent by post or courier must reach this office at least 36 hours before the closing date to be deposited into the bid Box. Failure to comply with this requirement will result in your Bid being treated as a "late bid" and will not be entertained. Such bids will be returned to the respective bidders.
- 1.5 No bid shall be accepted by Statistics South Africa if submitted in any manner other than as prescribed above.
- 1.6 All bidders should submit together with their bids, the Board Resolution confirming that the person signing the bid document is duly authorised to do so and to conclude any legal document on behalf of the company. Upon the award of the bid, the successful bidder shall enter into an agreement with the Department. The said agreement shall be in the Format of the Department.

2. REASONS FOR DISQUALIFICATION

- Statistics South Africa reserve the right to disqualify any service provider which does any one or more of the following, and such disqualification may take place without prior notice to the offending service provider.
- Service provider that submitted incomplete documentation and/or Information as per the requirements of this bid
 - Service provider which submitted information that is fraudulent, factually untrue or inaccurate, for example, membership that do not exist, BBBEE credentials, experience, etc.
 - Service provider that receive information not available to the other service providers that may result in such service provider having unfair advantage over other service providers.
 - Service provider that does not comply with mandatory requirements as stipulated in this bid specification.





IMPROVING LIVES THROUGH DATA ECOSYSTEMS

Dipalopalo tsa Afonkaborwa • Dipalopalo tsa Afonka Borwa • Cezibalo zeseKingizimu Afrika • Tshatshika Afrika Tshembe • Tshinyo Afrika-Ozonga
 Dipalopalo tsa Afonkaborwa • Dipalopalo tsa Afonka Borwa • Cezibalo zeseKingizimu Afrika • Tshatshika Afrika Tshembe • Tshinyo Afrika-Ozonga
 Statistike Suid-Afrika • Dipalopalo tsa Afonka Borwa • Tshatshika Afrika Tshembe • Tshinyo Afrika-Ozonga
 Statistike Suid-Afrika • Dipalopalo tsa Afonka Borwa • Tshatshika Afrika Tshembe • Tshinyo Afrika-Ozonga

NAME OF BIDDER		POSTAL ADDRESS		STREET ADDRESS		TELEPHONE NUMBER		CELLPHONE NUMBER		FACSIMILE NUMBER		E-MAIL ADDRESS		VAT REGISTRATION NUMBER	
B-BBEE STATUS LEVEL		B-BBEE STATUS LEVEL		SWORN AFFIDAVIT		TCS PIN:		OR		CSD No:		VERIFICATION CERTIFICATE		IF YES, WHO WAS THE CERTIFICATE ISSUED BY?	
<input type="checkbox"/> Yes		<input type="checkbox"/> No		<input type="checkbox"/> Yes		<input type="checkbox"/> No		<input type="checkbox"/> Yes		<input type="checkbox"/> No		<input type="checkbox"/> Yes		<input type="checkbox"/> No	
[TICK APPLICABLE BOX]															

BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT:
 Isibalo House, Koch Street, Salvokop, Pretoria, 0002
 SUPPLIER INFORMATION

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE STATISTICS SOUTH AFRICA					
BID NUMBER:	STAS SA 001/23	CLOSING DATE:	14 JUNE 2023	CLOSING TIME:	11:00 AM
DESCRIPTION	APPOINTMENT OF A SERVICE PROVIDER TO SUPPLY, DELIVER AND INSTALL OFFICE FURNITURE FOR GAUTENG PROVINCIAL AND JOHANNESBURG DISTRICT OFFICES.				
THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7.2)					

PART A
 INVITATION TO BID

SBD 1

stats sa
 Department:
 Statistics South Africa
 REPUBLIC OF SOUTH AFRICA





IMPROVING LIVES THROUGH DATA ECOSYSTEMS

E-MAIL ADDRESS		Bidoffice@statsa.gov.za	
FACSIMILE NUMBER			
TELEPHONE NUMBER	012-406 3154	FACSIMILE NUMBER	
	4766		
	012-310 8940 / 6978 / 2946 / 2114 /		
CONTACT PERSON	Bid Office	TELEPHONE NUMBER	
DEPARTMENT/PUBLIC ENTITY	Statistics South Africa	CONTACT PERSON	
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO:		TECHNICAL INFORMATION MAY BE DIRECTED TO:	
TOTAL NUMBER OF ITEMS OFFERED		TOTAL BID PRICE (ALL INCLUSIVE)	
CAPACITY UNDER WHICH THIS BID IS SIGNED (Attach proof of authority to sign this bid; e.g. resolution of directors, etc.)			
SIGNATURE OF BIDDER		DATE	
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No	IF YES ENCLOSE PROOF	
ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No	[IF YES ANSWER PART B:3 BELOW]	
[A B-BEE STATUS LEVEL VERIFICATION CERTIFICATE/SWORN AFFIDAVIT(FOR EMEs & QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]			
AN ACCOUNTING OFFICER AS CONTEMPLATED IN THE CLOSE CORPORATION ACT (CCA) AND NAME THE APPLICABLE IN THE TICK BOX	<input type="checkbox"/>	AN ACCOUNTING OFFICER AS CONTEMPLATED IN THE CLOSE CORPORATION ACT (CCA)	
A VERIFICATION AGENCY ACCREDITED BY THE SOUTH AFRICAN ACCREDITATION SYSTEM (SANAS)	<input type="checkbox"/>	A REGISTERED AUDITOR	
NAME:	<input type="checkbox"/>		

SBD 1





PART B
TERMS AND CONDITIONS FOR BIDDING
NB: FAILURE TO PROVIDE ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.

1.	BID SUBMISSION:
1.1.	BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
1.2.	ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED – (NOT TO BE RE-TYPED) OR ONLINE
1.3.	BIDDERS MUST REGISTER ON THE CENTRAL SUPPLIER DATABASE (CSD) TO UPLOAD MANDATORY INFORMATION NAMELY: (BUSINESS REGISTRATION/ MEMBERSHIP/IDENTITY NUMBERS; TAX COMPLIANCE STATUS; AND BANKING INFORMATION FOR VERIFICATION PURPOSES), B-BBEE CERTIFICATE OR SWORN AFFIDAVIT FOR B-BBEE MUST BE SUBMITTED WITH THE BID DOCUMENTATION. B-BBEE CERTIFICATE OR SWORN AFFIDAVIT FOR B-BBEE MUST BE SUBMITTED TO BIDDING INSTITUTION.
1.4.	WHERE A BIDDER IS NOT REGISTERED ON THE CSD, MANDATORY INFORMATION NAMELY: (BUSINESS REGISTRATION/ DIRECTORSHIP/ MEMBERSHIP/IDENTITY NUMBERS; TAX COMPLIANCE STATUS MAY NOT BE SUBMITTED WITH THE BID DOCUMENTATION. B-BBEE CERTIFICATE OR SWORN AFFIDAVIT FOR B-BBEE MUST BE SUBMITTED TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER LEGISLATION OR SPECIAL CONDITIONS OF CONTRACT.
2.	TAX COMPLIANCE REQUIREMENTS
2.1.	BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
2.2.	BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VIEW THE TAXPAYER'S PROFILE AND TAX STATUS.
2.3.	APPLICATION FOR TAX COMPLIANCE STATUS (TCS) OR PIN MAY ALSO BE MADE VIA E-FILING, IN ORDER TO USE THIS PROVISION, TAXPAYERS WILL NEED TO REGISTER WITH SARS AS E-FILERS THROUGH THE WEBSITE WWW.SARS.GOV.ZA.
2.4.	BIDDERS MAY ALSO SUBMIT A PRINTED TCS TOGETHER WITH THE BID.
2.5.	IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE PROOF OF TCS / PIN / CSD NUMBER.
2.6.	WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
3.	QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS
3.1.	IS THE BIDDER A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)? YES <input type="checkbox"/> NO <input type="checkbox"/>
3.2.	DOES THE BIDDER HAVE A BRANCH IN THE RSA? YES <input type="checkbox"/> NO <input type="checkbox"/>
3.3.	DOES THE BIDDER HAVE A PERMANENT ESTABLISHMENT IN THE RSA? YES <input type="checkbox"/> NO <input type="checkbox"/>
3.4.	DOES THE BIDDER HAVE ANY SOURCE OF INCOME IN THE RSA? YES <input type="checkbox"/> NO <input type="checkbox"/>
IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN, IT IS NOT A REQUIREMENT TO OBTAIN A TAX COMPLIANCE STATUS / TAX COMPLIANCE SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 ABOVE.	

SBD 1





**PRICING SCHEDULE
(Goods and Services)**

NAME OF BIDDER:

BID NO.: STAS SA 001/23

CLOSING TIME 11:00

CLOSING DATE: 14 JUNE 2023

OFFER TO BE VALID FOR 90 DAYS FROM THE CLOSING DATE OF BID.

APPOINTMENT OF A SERVICE PROVIDER TO SUPPLY, DELIVER AND INSTALL OFFICE FURNITURE FOR GAUTENG PROVINCIAL AND JOHANNESBURG DISTRICT OFFICES.

BID PRICE IN RSA CURRENCY INCLUSIVE OF VALUE ADDED TAX

Item	Quantity	Price per Item	Total Bid Price (Inclusive of VAT)
Chief Director and Directors work stations and office chairs (Section A)			
A1. Director and EM workstation	4		
A2. Highback Swivel and tilt Office Chair	1		
A3. Office round table	4		
A4. Sever unit	4		
A5. Visitor Chair	16		
A6. Ergonomic black Chairs	104		
District Manager, Deputy Directors and Personal Assistant (Section B)			
B1. Deputy Director workstation	11		
B2. Pedestal	11		
B3. Office round table	1		
B4. Wall Unit	1		





Bid No.:

Name of Bidder:

B5. Server Unit	1		
B6. Visitor Chair	24		
Open Plan (Section C)			
C1. Open plan workstation (tables, pedestal and partition screens)	81		
C2. Open plan filling Cabinets	22		
C3. Visitor chair	16		
C4. Office round table	4		
Training and Boardrooms (Section D)			
D1. Boardroom table (20 seater)	1		
D2. Boardroom table (10 seater)	1		
D3. Boardroom table (6 seater)	1		
D4. Boardroom chairs	36		
D5. Computer training room tables	40		
D6. Computer training room tables	2		
D7. Training room tables	22		
D8. Training room tables	10		
D9. Folding training room table	2		
D10. Training room chairs	90		
Reception, Pause area, Kitchen and Security entrance (Section E)			
E1. L Shape reception Desk	2		
E2. Coffee table	4		
E3. Single seater couch	15		
E4. Triple, Seater couch	1		
E5. Pause area tables	2		





stats sa
 Department:
 Statistics South Africa
 REPUBLIC OF SOUTH AFRICA

Bid No.:

Name of Bidder:

E6. Pause area chairs	12	
E7. Security workstation tables	4	
E 8. Fridges	4	
Bulk Filing, Stationery cabinets and strong room cabinets (Section F)		
F1. Warehouse Shelving units	20	
F2. Filling shelves	36	

Required by: Statistics South Africa

Please Note:

Is the offer to specification _____ YES/NO

If not to specification, state deviation(s)

*Price: Firm/ not firm _____

If not firm state reason: _____

Any enquiries regarding bidding procedures may be directed to the:

STATISTICS SOUTH AFRICA

BID OFFICE

TEL: 012 310 8940 / 2114 / 6978 / 2946 / 4766
012 406 3154

E-MAIL ADDRESS: bidoffice@statsa.gov.za





1 the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

Full Name	Identity Number	Name of State institution

- 2.1 Is the bidder, or any of its directors / trustees / shareholders / partners or members / partners or any person having a controlling interest in the enterprise, employed by the state?
- | | |
|-----|----|
| YES | NO |
|-----|----|
- 2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/directors / trustees / shareholders / members/partners or any person having a controlling interest in the enterprise, in table below.

2. Bidder's declaration

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

SBD 4



2 Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

- 3.1 I have read and I understand the contents of this disclosure;
 - 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;
 - 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.
 - 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit the bid, bidding with the
- I, the undersigned, name)
in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

3 DECLARATION

.....
.....

2.3.1 If so, furnish particulars:

	NO		YES
--	----	--	-----

other related enterprise whether or not they are bidding for this contract?

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any

.....
.....

2.2.1 If so, furnish particulars:

	NO		YES
--	----	--	-----

who is employed by the procuring institution?

2.2 Do you, or any person connected with the bidder, have a relationship with any person

SBD 4





SBD 4

intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.

3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

3.6 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.
I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

Signature
Date
Position
Name of bidder





PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017

This preference form must form part of all bids invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.

1. GENERAL CONDITIONS

- 1.1 The following preference point systems are applicable to all bids:
 - the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
 - the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).
- 1.2 a) The value of this bid is estimated not to exceed R50 000 000 (all applicable taxes included) and therefore the 80/20. Preference point system shall be applicable; or
- 1.3 Points for this bid shall be awarded for:
 (a) Price; and
 (b) B-BBEE Status Level of Contributor.
- 1.4 The maximum points for this bid are allocated as follows:

POINTS	
80	
20	B-BBEE STATUS LEVEL OF CONTRIBUTOR
	Total points for Price and B-BBEE must not exceed
100	

- 1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the bid, will be interpreted to mean that preference points for B-BBEE status level of contributor are not claimed.





1.6 The purchaser reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

2. DEFINITIONS

- (a) **"B-BBEE"** means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (b) **"B-BBEE status level of contributor"** means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (c) **"bid"** means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- (d) **"Broad-Based Black Economic Empowerment Act"** means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) **"EME"** means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (f) **"functionality"** means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) **"prices"** includes all applicable taxes less all unconditional discounts;
- (h) **"proof of B-BBEE status level of contributor"** means:
- 1) B-BBEE Status level certificate issued by an authorized body or person;
 - 2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
 - 3) Any other requirement prescribed in terms of the B-BBEE Act;
- (i) **"QSE"** means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (j) **"rand value"** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;



3. POINTS AWARDED FOR PRICE
 3.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20 or 90/10

$$P_s = 80 \left(1 - \frac{P_t - P_{\min}}{P_t - P_{\min}} \right) \quad \text{or} \quad P_s = 90 \left(1 - \frac{P_t - P_{\min}}{P_t - P_{\min}} \right)$$

Where

P_s = Points scored for price of bid under consideration

P_t = Price of bid under consideration

P_{\min} = Price of lowest acceptable bid

4. **POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR**
 4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (90/10 system)	Number of points (80/20 system)
1	10	20
2	9	18
3	6	14
4	5	12
5	4	8
6	3	6
7	2	4
8	1	2
Non-compliant contributor	0	0





SBD 6.1

5. **BID DECLARATION**
 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:
 5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:
 6. **B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1**
 B-BBEE Status Level of Contributor: = (maximum of 10 or 20 points)
 6.1 (Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.
 7. **SUB-CONTRACTING**
 Will any portion of the contract be sub-contracted?
 7.1 YES NO

(Tick applicable box)

YES	NO	
-----	----	--

7.1.1 If yes, indicate:
 i) What percentage of the contract will be sub-contracted %
 ii) The name of the sub-contractor
 iii) The B-BBEE status level of the sub-contractor.....
 iv) Whether the sub-contractor is an EME or QSE

(Tick applicable box)

YES	NO	
-----	----	--

v) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations, 2017:

Designated Group: An EME or QSE which is at least 51% owned by:	<input type="checkbox"/>	<input type="checkbox"/>
Black people	<input type="checkbox"/>	<input type="checkbox"/>
Black people who are youth	<input type="checkbox"/>	<input type="checkbox"/>
Black people who are women	<input type="checkbox"/>	<input type="checkbox"/>
Black people with disabilities	<input type="checkbox"/>	<input type="checkbox"/>
Black people living in rural or underdeveloped areas or townships	<input type="checkbox"/>	<input type="checkbox"/>
Cooperative owned by black people	<input type="checkbox"/>	<input type="checkbox"/>
Black people who are military veterans	<input type="checkbox"/>	<input type="checkbox"/>
OR		
Any EME	<input type="checkbox"/>	<input type="checkbox"/>
Any QSE	<input type="checkbox"/>	<input type="checkbox"/>





8. DECLARATION WITH REGARD TO COMPANY/FIRM

8.1 Name of company/firm.....

8.2 VAT registration number.....

8.3 Company registration number.....

8.4 TYPE OF COMPANY/ FIRM

Partnership/Joint Venture / Consortium

One-person business / sole propriety

Close corporation

Company

(Pty) Limited

[TICK APPLICABLE BOX]

8.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

.....

.....

.....

.....

.....

8.6 COMPANY CLASSIFICATION

Manufacturer

Supplier

Professional service provider

Other service providers, e.g. transporter, etc.

[TICK APPLICABLE BOX]

8.7 Total number of years the company/firm has been in business.....

SBD 6.1



.....

 ADDRESS

DATE: / /

SIGNATURE(S) OF BIDDERS(S)

WITNESSES

1.
 2.

- (e) forward the matter for criminal prosecution.
- (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
- (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
- (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
- (a) disqualify the person from the bidding process;
- (v) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –
- (i) The information furnished is true and correct;
- (ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- (iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- (iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –
- (a) disqualify the person from the bidding process;
- (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
- (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
- (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
- (e) forward the matter for criminal prosecution.

SBD 6.1





stats sa
Department:
Statistics South Africa
REPUBLIC OF SOUTH AFRICA

SBD 7.2

CONTRACT FORM - RENDERING OF SERVICES

THIS FORM MUST BE FILLED IN DUPLICATE BY BOTH THE SERVICE PROVIDER (PART 1) AND THE PURCHASER (PART 2). BOTH FORMS MUST BE SIGNED IN THE ORIGINAL SO THAT THE SERVICE PROVIDER AND THE PURCHASER WOULD BE IN POSSESSION OF ORIGINALLY SIGNED CONTRACTS FOR THEIR RESPECTIVE RECORDS.

PART 1 (TO BE FILLED IN BY THE SERVICE PROVIDER)

1. I hereby undertake to render services described in the attached bidding documents to (name of the institution)

..... in accordance with the requirements and task directives / proposals stipulated in Bid Number..... at the price/s quoted. My offers remain binding upon me and open for acceptance by the Purchaser during the validity period indicated and calculated from the closing date of the bid.

2. The following documents shall be deemed to form and be read and construed as part of this agreement:

- (i) Bidding documents, viz
 - Invitation to bid;
 - Tax clearance certificate;
 - Pricing schedule(s);
 - Filled in task directive/proposal;
 - Preference claims for Broad Based Black Economic Empowerment Status Level of Contribution in terms of the Preferential Procurement Regulations 2011;
 - Declaration of interest;
 - Declaration of bidder's past SCM practices;
 - Certificate of Independent Bid Determination;
 - Special Conditions of Contract;
 - General Conditions of Contract; and
 - (iii) Other (specify)

3. I confirm that I have satisfied myself as to the correctness and validity of my bid; that the price(s) and rate(s) quoted cover all the services specified in the bidding documents; that the price(s) and rate(s) cover all my obligations and I accept that any mistakes regarding price(s) and rate(s) and calculations will be at my own risk.





IMPROVING LIVES THROUGH DATA ECOSYSTEMS

DATE

.....

NAME OF FIRM

.....

SIGNATURE

.....

CAPACITY

.....

NAME (PRINT)

.....

<p>1</p> <p>WITNESSES</p>

- 4. I accept full responsibility for the proper execution and fulfillment of all obligations and conditions devolving on me under this agreement as the principal liable for the due fulfillment of this contract.
- 5. I declare that I have no participation in any collusive practices with any bidder or any other person regarding this or any other bid.
- 6. I confirm that I am duly authorised to sign this contract.

SBD 7.2





MINIMUM THRESHOLD FOR LOCAL PRODUCTION AND CONTENT (if applicable)	B-BBEE STATUS LEVEL OF CONTRIBUTION	COMPLETION DATE	PRICE (ALL APPLICABLE TAXES INCLUDED)	DESCRIPTION OF SERVICE

1. in my capacity as accept your bid under reference number dated for the rendering of services indicated hereunder and/or further specified in the annexure(s).
2. An official order indicating service delivery instructions is forthcoming.
3. I undertake to make payment for the services rendered in accordance with the terms and conditions of the contract, within 30 (thirty) days after receipt of an invoice.

PART 2 (TO BE FILLED IN BY THE PURCHASER)

CONTRACT FORM - RENDERING OF SERVICES

SBD 7.2

stats sa
 Department:
 Statistics South Africa
 REPUBLIC OF SOUTH AFRICA





IMPROVING LIVES THROUGH DATA ECOSYSTEMS

WITNESSES
1

OFFICIAL STAMP

OFFICIAL STAMP

SIGNATURE

NAME (PRINT)

ON

SIGNED AT

4. I confirm that I am duly authorised to sign this contract.

SBD 7.2



**GOVERNMENT PROCUREMENT
GENERAL CONDITIONS OF CONTRACT
July 2010**

NOTES

The purpose of this document is to:

- (i) Draw special attention to certain general conditions applicable to government bids, contracts and orders; and
- (ii) To ensure that clients be familiar with regard to the rights and obligations of all parties involved in doing business with government.

In this document words in the singular also mean in the plural and vice versa in the masculine also mean in the feminine and neuter.

- The General Conditions of Contract will form part of all bid documents and may not be amended.

- Special Conditions of Contract (SCC) relevant to a specific bid, should be compiled separately for every bid (if applicable) and will supplement the General Conditions of Contract. Whenever there is a conflict, the provisions in the SCC shall prevail.

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General Conditions of Contract

1. Definitions

1. The following terms shall be interpreted as indicated:

- 1.1 "Closing time" means the date and hour specified in the bidding documents for the receipt of bids.
- 1.2 "Contract" means the written agreement entered into between the purchaser and the supplier, as recorded in the contract form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.
- 1.3 "Contract price" means the price payable to the supplier under the contract for the full and proper performance of his contractual obligations.
- 1.4 "Corrupt practice" means the offering, giving, receiving, or soliciting of any thing of value to influence the action of a public official in the procurement process or in contract execution.
- 1.5 "Countervailing duties" are imposed in cases where an enterprise abroad is subsidized by its government and encouraged to market its products internationally.
- 1.6 "Country of origin" means the place where the goods were mined, grown or produced or from which the services are supplied. Goods are produced when, through manufacturing, processing or substantial and major assembly of components, a commercially recognized new product results that is substantially different in basic characteristics or in purpose or utility from its components.
- 1.7 "Day" means calendar day.
- 1.8 "Delivery" means delivery in compliance of the conditions of the contract or order.
- 1.9 "Delivery ex stock" means immediate delivery directly from stock actually on hand.
- 1.10 "Delivery into consignees store or to his site" means delivered and unloaded in the specified store or depot or on the specified site in compliance with the conditions of the contract or order, the supplier bearing all risks and charges involved until the supplies are so delivered and a valid receipt is obtained.
- 1.11 "Dumping" occurs when a private enterprise abroad market its goods on own initiative in the RSA at lower prices than that of the country of origin and which have the potential to harm the local industries in the RSA.

- 1.12 "Force majeure" means an event beyond the control of the supplier and not involving the supplier's fault or negligence and not foreseeable. Such events may include, but is not restricted to, acts of the purchaser in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargoes.
- 1.13 "Fraudulent practice" means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of any bidder, and includes collusive practice among bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the bidder of the benefits of free and open competition.
- 1.14 "GCC" means the General Conditions of Contract.
- 1.15 "Goods" means all of the equipment, machinery, and/or other materials that the supplier is required to supply to the purchaser under the contract.
- 1.16 "Imported content" means that portion of the bidding price represented by the cost of components, parts or materials which have been or are still to be imported (whether by the supplier or his subcontractors) and which costs are inclusive of the costs abroad, plus freight and other direct importation costs such as landing costs, dock dues, import duty, sales duty or other similar tax or duty at the South African place of entry as well as transportation and handling charges to the factory in the Republic where the supplies covered by the bid will be manufactured.
- 1.17 "Local content" means that portion of the bidding price which is not included in the imported content provided that local manufacture does take place.
- 1.18 "Manufacture" means the production of products in a factory using labour, materials, components and machinery and includes other related value-adding activities.
- 1.19 "Order" means an official written order issued for the supply of goods or works or the rendering of a service.
- 1.20 "Project site," where applicable, means the place indicated in bidding documents.
- 1.21 "Purchaser" means the organization purchasing the goods.
- 1.22 "Republic" means the Republic of South Africa.
- 1.23 "SCC" means the Special Conditions of Contract.
- 1.24 "Services" means those functional services ancillary to the supply of the goods, such as transportation and any other incidental services, such as installation, commissioning, provision of technical assistance, training, catering, gardening, security, maintenance and other such obligations of the supplier covered under the contract.

1.25 "Written" or "in writing" means handwritten in ink or any form of electronic or mechanical writing.

2.1 These general conditions are applicable to all bids, contracts and orders including bids for functional and professional services, sales, hiring, letting and the granting or acquiring of rights, but excluding immovable property, unless otherwise indicated in the bidding documents.

2.2 Where applicable, special conditions of contract are also laid down to cover specific supplies, services or works.

2.3 Where such special conditions of contract are in conflict with these general conditions, the special conditions shall apply.

3.1 Unless otherwise indicated in the bidding documents, the purchaser shall not be liable for any expense incurred in the preparation and submission of a bid. Where applicable a non-refundable fee for documents may be charged.

3.2 With certain exceptions, invitations to bid are only published in the Government Tender Bulletin. The Government Tender Bulletin may be obtained directly from the Government Printer, Private Bag X85, Pretoria 0001, or accessed electronically from www.treasury.gov.za

4.1 The goods supplied shall conform to the standards mentioned in the bidding documents and specifications.

5.1 The supplier shall not, without the purchaser's prior written consent, disclose the contract, or any provision thereof, or any specification, plan, drawing, pattern, sample, or information furnished by or on behalf of the purchaser in connection therewith, to any person other than a person employed by the supplier in the performance of the contract. Disclosure to any such employed person shall be made in confidence and shall extend only so far as may be necessary for purposes of such performance.

5.2 The supplier shall not, without the purchaser's prior written consent, make use of any document or information mentioned in GCC clause 5.1 except for purposes of performing the contract.

5.3 Any document, other than the contract itself mentioned in GCC clause 5.1 shall remain the property of the purchaser and shall be returned (all copies) to the purchaser on completion of the supplier's performance under the contract if so required by the purchaser.

5.4 The supplier shall permit the purchaser to inspect the supplier's records relating to the performance of the supplier and to have them audited by auditors appointed by the purchaser, if so required by the purchaser.

6.1 The supplier shall indemnify the purchaser against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.

7.1 Within thirty (30) days of receipt of the notification of contract award,

2. Application

3. General

4. Standards

5. Use of contract documents and information; inspection.

6. Patent rights

7. Performance

- the successful bidder shall furnish to the purchaser the performance security of the amount specified in SCC.
- 7.2 The proceeds of the performance security shall be payable to the purchaser as compensation for any loss resulting from the supplier's failure to complete his obligations under the contract.
- 7.3 The performance security shall be denominated in the currency of the contract, or in a freely convertible currency acceptable to the purchaser and shall be in one of the following forms:
- (a) a bank guarantee or an irrevocable letter of credit issued by a reputable bank located in the purchaser's country or abroad, acceptable to the purchaser, in the form provided in the bidding documents or another form acceptable to the purchaser; or
 - (b) a cashier's or certified cheque
- 7.4 The performance security will be discharged by the purchaser and returned to the supplier not later than thirty (30) days following the date of completion of the supplier's performance obligations under the contract, including any warranty obligations, unless otherwise specified in SCC.
- 8.1 All pre-bidding testing will be for the account of the bidder.
- 8.2 If it is a bid condition that supplies to be produced or services to be rendered should at any stage during production or execution or on completion be subject to inspection, the premises of the bidder or contractor shall be open, at all reasonable hours, for inspection by a representative of the Department or an organization acting on behalf of the Department.
- 8.3 If there are no inspection requirements indicated in the bidding documents and no mention is made in the contract, but during the contract period it is decided that inspections shall be carried out, the purchaser shall itself make the necessary arrangements, including payment arrangements with the testing authority concerned.
- 8.4 If the inspections, tests and analyses referred to in clauses 8.2 and 8.3 show the supplies to be in accordance with the contract requirements, the cost of the inspections, tests and analyses shall be defrayed by the purchaser.
- 8.5 Where the supplies or services referred to in clauses 8.2 and 8.3 do not comply with the contract requirements, irrespective of whether such supplies or services are accepted or not, the cost in connection with these inspections, tests or analyses shall be defrayed by the supplier.
- 8.6 Supplies and services which are referred to in clauses 8.2 and 8.3 and which do not comply with the contract requirements may be rejected.
- 8.7 Any contract supplies may on or after delivery be inspected, tested or analyzed and may be rejected if found not to comply with the requirements of the contract. Such rejected supplies shall be held at the

8. Inspections, tests and analyses

security

cost and risk of the supplier who shall, when called upon, remove them immediately at his own cost and forthwith substitute them with supplies which do comply with the requirements of the contract. Failing such removal the rejected supplies shall be returned at the suppliers cost and risk. Should the supplier fail to provide the substitute supplies forthwith, the purchaser may, without giving the supplier further opportunity to substitute the rejected supplies, purchase such supplies as may be necessary at the expense of the supplier.

8.8 The provisions of clauses 8.4 to 8.7 shall not prejudice the right of the purchaser to cancel the contract on account of a breach of the conditions thereof, or to act in terms of Clause 23 of GCC.

9.1 The supplier shall provide such packing of the goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in the contract. The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packing, case size and weights shall take into consideration, where appropriate, the remoteness of the goods' final destination and the absence of heavy handling facilities at all points in transit.

9.2 The packing, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the contract, including additional requirements, if any, specified in SCC, and in any subsequent instructions ordered by the purchaser.

10.1 Delivery of the goods shall be made by the supplier in accordance with the terms specified in the contract. The details of shipping and/or other documents to be furnished by the supplier are specified in SCC.

10.2 Documents to be submitted by the supplier are specified in SCC.

11.1 The goods supplied under the contract shall be fully insured in a freely convertible currency against loss or damage incidental to manufacture or acquisition, transportation, storage and delivery in the manner specified in the SCC.

12.1 Should a price other than an all-inclusive delivered price be required, this shall be specified in the SCC.

13.1 The supplier may be required to provide any or all of the following services, including additional services, if any, specified in SCC:

- (a) performance or supervision of on-site assembly and/or commissioning of the supplied goods;
- (b) furnishing of tools required for assembly and/or maintenance of the supplied goods;
- (c) furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied goods;
- (d) performance or supervision or maintenance and/or repair of the supplied goods, for a period of time agreed by the parties,

15.5 If the supplier, having been notified, fails to remedy the defect(s) within the period specified in SCC, the purchaser may proceed to take such remedial action as may be necessary, at the supplier's risk and expense and without prejudice to any other rights which the purchaser

15.4 Upon receipt of such notice, the supplier shall, within the period specified in SCC and with all reasonable speed, repair or replace the defective goods or parts thereof, without costs to the purchaser.

15.3 The purchaser shall promptly notify the supplier in writing of any claims arising under this warranty.

15.2 This warranty shall remain valid for twelve (12) months after the goods, or any portion thereof as the case may be, have been delivered to and accepted at the final destination indicated in the contract, or for eighteen (18) months after the date of shipment from the port or place of loading in the source country, whichever period concludes earlier, unless specified otherwise in SCC.

15.1 The supplier warrants that the goods supplied under the contract are new, unused, of the most recent or current models, and that they incorporate all recent improvements in design and materials unless provided otherwise in the contract. The supplier further warrants that all goods supplied under this contract shall have no defect, arising from design, materials, or workmanship (except when the design and/or material is required by the purchaser's specifications) or from any act or omission of the supplier, that may develop under normal use of the supplied goods in the conditions prevailing in the country of final destination.

15. Warranty

(a) such spare parts as the purchaser may elect to purchase from the supplier, provided that this election shall not relieve the supplier of any warranty obligations under the contract; and
(b) in the event of termination of production of the spare parts:
(i) Advance notification to the purchaser of the pending termination, in sufficient time to permit the purchaser to procure needed requirements; and
(ii) Following such termination, furnishing at no cost to the purchaser, the blueprints, drawings, and specifications of the spare parts, if requested.

14.1 As specified in SCC, the supplier may be required to provide any or all spare parts manufactured or distributed by the supplier:

14. Spare parts

13.2 Prices charged by the supplier for incidental services, if not included in the contract price for the goods, shall be agreed upon in advance by the parties and shall not exceed the prevailing rates charged to other parties by the supplier for similar services.

(e) provided that this service shall not relieve the supplier of any warranty obligations under this contract; and training of the purchaser's personnel, at the supplier's plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied goods.

21.4 The right is reserved to procure outside of the contract small quantities of supplies or services executed in an emergency where the supplier's point of supply is not situated at or near the place where the supplies are required, or the supplier's services are not readily

21.3 No provision in a contract shall be deemed to prohibit the obtaining of supplies or services from a national department, provincial department, or a local authority.

21.2 If at any time during performance of the contract, the supplier or its subcontractor(s) should encounter conditions impeding timely delivery of the goods and performance of services, the supplier shall promptly notify the purchaser in writing of the fact of the delay, its likely duration and its cause(s). As soon as practicable after receipt of the supplier's notice, the purchaser shall evaluate the situation and may at his discretion extend the supplier's time for performance, with or without the imposition of penalties, in which case the extension shall be ratified by the parties by amendment of contract.

21.1 Delivery of the goods and performance of services shall be made by the supplier in accordance with the time schedule prescribed by the purchaser in the contract.

21. Delays in the supplier's performance

20.1 The supplier shall notify the purchaser in writing of all subcontracts awarded under this contract if not already specified in the bid. Such notification, in the original bid or later, shall not relieve the supplier from any liability or obligation under the contract.

20. Subcontracts

19.1 The supplier shall not assign, in whole or in part, its obligations to perform under the contract, except with the purchaser's prior written consent.

19. Assignment

18.1 No variation in or modification of the terms of the contract shall be made except by written amendment signed by the parties concerned.

18. Contract amendments

17.1 Prices charged by the supplier for goods delivered and services performed under the contract shall not vary from the prices quoted by the supplier in his bid, with the exception of any price adjustments authorized in SCC or in the purchaser's request for bid validity extension, as the case may be.

17. Prices

16.4 Payment will be made in Rand unless otherwise stipulated in SCC.

16.3 Payments shall be made promptly by the purchaser, but in no case later than thirty (30) days after submission of an invoice or claim by the supplier.

16.2 The supplier shall furnish the purchaser with an invoice accompanied by a copy of the delivery note and upon fulfillment of other obligations stipulated in the contract.

16.1 The method and conditions of payment to be made to the supplier under this contract shall be specified in SCC.

16. Payment

may have against the supplier under the contract.

available.

21.5 Except as provided under GCC Clause 25, a delay by the supplier in the performance of its delivery obligations shall render the supplier liable to the imposition of penalties, pursuant to GCC Clause 22, unless an extension of time is agreed upon pursuant to GCC Clause 21.2 without the application of penalties.

21.6 Upon any delay beyond the delivery period in the case of a supplier contract, the purchaser shall, without canceling the contract, be entitled to purchase supplies of a similar quality and up to the same quantity in substitution of the goods not supplied in conformity with the contract and to return any goods delivered later at the supplier's expense and risk, or to cancel the contract and buy such goods as may be required to complete the contract and without prejudice to his other rights, be entitled to claim damages from the supplier.

22. Penalties

22.1 Subject to GCC Clause 25, if the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance. The purchaser may also consider termination of the contract pursuant to GCC Clause 23.

23. Termination for default

23.1 The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:

- (a) if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract, or within any extension thereof granted by the purchaser pursuant to GCC Clause 21.2;
- (b) if the Supplier fails to perform any other obligation(s) under the contract; or
- (c) if the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.

23.2 In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services. However, the supplier shall continue performance of the contract to the extent not terminated.

23.3 Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.

23.4 If a purchaser intends imposing a restriction on a supplier or any person associated with the supplier, the supplier will be allowed a time period of not more than fourteen (14) days to provide reasons why the

envisaged restriction should not be imposed. Should the supplier fail to respond within the stipulated fourteen (14) days the purchaser may regard the intended penalty as not objected against and may impose it on the supplier.

23.5 Any restriction imposed on any person by the Accounting Officer / Authority will, at the discretion of the Accounting Officer / Authority, also be applicable to any other enterprise or any partner, manager, director or other person who wholly or partly exercises or exercised or may exercise control over the enterprise of the first-mentioned person, and with which enterprise or person the first-mentioned person, is or was in the opinion of the Accounting Officer / Authority actively associated.

23.6 If a restriction is imposed, the purchaser must, within five (5) working days of such imposition, furnish the National Treasury, with the following information:

- (i) the name and address of the supplier and / or person restricted by the purchaser;
- (ii) the date of commencement of the restriction
- (iii) the period of restriction; and
- (iv) the reasons for the restriction.

These details will be loaded in the National Treasury's central database of suppliers or persons prohibited from doing business with the public sector.

23.7 If a court of law convicts a person of an offence as contemplated in sections 12 or 13 of the Prevention and Combating of Corrupt Activities Act, No. 12 of 2004, the court may also rule that such person's name be endorsed on the Register for Tender Defaulters. When a person's name has been endorsed on the Register, the person will be prohibited from doing business with the public sector for a period not less than five years and not more than 10 years. The National Treasury is empowered to determine the period of restriction and each case will be dealt with on its own merits. According to section 32 of the Act the Register must be open to the public. The Register can be perused on the National Treasury website.

24. Anti-dumping and countervailing duties and rights

24.1 When, after the date of bid, provisional payments are required, or anti-dumping or countervailing duties are imposed, or the amount of a provisional payment or anti-dumping or countervailing right is increased in respect of any dumped or subsidized import, the State is not liable for any amount so required or imposed, or for the amount of any such increase. When, after the said date, such a provisional payment is no longer required or any such anti-dumping or countervailing right is abolished, or where the amount of such provisional payment or any such right is reduced, any such favourable difference shall on demand be paid forthwith by the contractor to the State or the State may deduct such amounts from moneys (if any) which may otherwise be due to the contractor in regard to supplies or services which he delivered or rendered, or is to deliver or render in terms of the contract or any other contract or any other amount which may be due to him

25.1 Notwithstanding the provisions of GCC Clauses 22 and 23, the supplier shall not be liable for forfeiture of its performance security, damages, or termination for default if and to the extent that his delay in performance or other failure to perform his obligations under the contract is the result of an event of force majeure.

25. Force Majeure

25.2 If a force majeure situation arises, the supplier shall promptly notify the purchaser in writing of such condition and the cause thereof. Unless otherwise directed by the purchaser in writing, the supplier shall continue to perform its obligations under the contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the force majeure event.

26. Termination for insolvency

26.1 The purchaser may at any time terminate the contract by giving written notice to the supplier if the supplier becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the supplier, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the purchaser.

27. Settlement of Disputes

27.1 If any dispute or difference of any kind whatsoever arises between the purchaser and the supplier in connection with or arising out of the contract, the parties shall make every effort to resolve amicably such dispute or difference by mutual consultation.

27.2 If, after thirty (30) days, the parties have failed to resolve their dispute or difference by such mutual consultation, then either the purchaser or the supplier may give notice to the other party of his intention to commence mediation. No mediation in respect of this matter may be commenced unless such notice is given to the other party.

27.3 Should it not be possible to settle a dispute by means of mediation, it may be settled in a South African court of law.

27.4 Mediation proceedings shall be conducted in accordance with the rules of procedure specified in the SCC.

27.5 Notwithstanding any reference to mediation and/or court proceedings herein,

(a) the parties shall continue to perform their respective obligations under the contract unless they otherwise agree; and

(b) the purchaser shall pay the supplier any monies due the supplier.

28. Limitation of Liability

28.1 Except in cases of criminal negligence or willful misconduct, and in the case of infringement pursuant to Clause 6;

(a) the supplier shall not be liable to the purchaser, whether in contract, tort, or otherwise, for any indirect or consequential loss or damage, loss of use, loss of production, or loss of profits or interest costs, provided that this exclusion shall not apply to any obligation of the supplier to pay penalties and/or damages to the purchaser; and

- (b) the aggregate liability of the supplier to the purchaser, whether under the contract, in tort or otherwise, shall not exceed the total contract price, provided that this limitation shall not apply to the cost of repairing or replacing defective equipment.
- 29.1 The contract shall be written in English. All correspondence and other documents pertaining to the contract that is exchanged by the parties shall also be written in English.
- 30.1 The contract shall be interpreted in accordance with South African law, unless otherwise specified in SCC.
- 31.1 Every written acceptance of a bid shall be posted to the supplier concerned by registered or certified mail and any other notice to him shall be posted by ordinary mail to the address furnished in his bid or to the address notified later by him in writing and such posting shall be deemed to be proper service of such notice
- 31.2 The time mentioned in the contract documents for performing any act after such aforesaid notice has been given, shall be reckoned from the date of posting of such notice.
- 32.1 A foreign supplier shall be entirely responsible for all taxes, stamp duties, license fees, and other such levies imposed outside the purchaser's country.
- 32.2 A local supplier shall be entirely responsible for all taxes, duties, license fees, etc., incurred until delivery of the contracted goods to the purchaser.
- 32.3 No contract shall be concluded with any bidder whose tax matters are not in order. Prior to the award of a bid the Department must be in possession of a tax clearance certificate, submitted by the bidder. This certificate must be an original issued by the South African Revenue Services.
- 33.1 The NIP Programme administered by the Department of Trade and Industry shall be applicable to all contracts that are subject to the NIP obligation.
- 34.1 In terms of section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, an agreement between, or concerted practice by, firms, or a decision by an association of firms, is prohibited if it is between parties in a horizontal relationship and if a bidder (s) is / are or a contractor(s) was / were involved in collusive bidding (or bid rigging).
- 34.2 If a bidder(s) or contractor(s), based on reasonable grounds or evidence obtained by the purchaser, has / have engaged in the restrictive practice referred to above, the purchaser may refer the matter to the Competition Commission for investigation and possible imposition of administrative penalties as contemplated in the Competition Act No. 89 of 1998.

29. Governing language

30. Applicable law

31. Notices

32. Taxes and duties

33. National Industrial Participation (NIP) Programme

34. Prohibition of Restrictive practices

34.3 If a bidder(s) or contractor(s), has / have been found guilty by the Competition Commission of the restrictive practice referred to above, the purchaser may, in addition and without prejudice to any other remedy provided for, invalidate the bid(s) for such item(s) offered, and / or terminate the contract in whole or part, and / or restrict the bidder(s) or contractor(s) from conducting business with the public sector for a period not exceeding ten (10) years and / or claim damages from the bidder(s) or contractor(s) concerned.

APPOINTMENT OF A SERVICE PROVIDER/S TO PROVIDE OFFICE FURNITURE TO STATISTICS SOUTH AFRICA (STATS SA) GAUTENG PROVINCIAL AND JOHANNESBURG DISTRICT OFFICES FOR NEW OFFICE PREMISES AT BRAAMFONTEIN JOHANNESBURG.

BID SPECIFICATION

1. BACKGROUND

Gauteng provincial and Johannesburg office are in the process of moving to a new office building in Braamfontein, and there is a need for new office furniture. The existing furniture in the provincial office has aged, unsuitable and not compatible with the new building layout and designs, while Johannesburg District office has no furniture at all. The new furniture to be procured will be able to complement the new office design. Therefore, as part of the relocation, a service provider/s is required to supply and install the new furniture in Gauteng Provincial office (Statistics South Africa).

2. OBJECTIVES OF THE BID

To appoint a service provider/s to supply and install office furniture at Stats SA Gauteng provincial and Johannesburg District Office as per specifications provided in Annexure A.

3. SCOPE OF WORK

- 3.1 Service providers will be required to:
- 3.1.1 Source, supply furniture and equipment, listed in Annexure A.
 - 3.1.2 Deliver and install such furniture and equipment.
 - 3.1.3 Replace all items damaged in transit, at no cost to STATS SA.
 - 3.1.4 Co-ordinate and schedule the project, from inception to completion.
 - 3.1.5 Perform quality assurance and control until final inspection and handover.
 - 3.1.6 Provide a detailed inventory of all furniture and equipment installed in each office space.
- 3.2 Furniture and equipment offered must comply with the specifications and quantities listed in Annexure A.
- 3.3 Furniture style must be:
- 3.3.1 High quality material and finishes;
 - 3.3.2 Modern, contemporary, aesthetically pleasing;
 - 3.3.3 Modular, functional, ergonomically designed;
 - 3.3.4 Suitable for an eight (8) hour work day,
 - 3.3.5 Uncluttered and easy to use.
- 3.4 Furniture must comply with approved SABS standards for office furniture, technical specifications. Provide proof of such compliance.
- 3.5 All furniture must have a lifespan of eight (8) to twelve (12) years, taking into account fair wear and tear.
- 3.6 Where applicable, proposed furniture and equipment must be installed with hidden LAN points and power points, adapters and USB points which accommodates audio-visual equipment and any other necessary points required.
- 3.7 Proposed furniture such as desks must be fitted with corporate connections (i.e. cable connection management, with chrome, spring loaded round top, rising from underneath the desk for access to power and data connectivity).
- 3.8 Furniture must be durable, easy to clean and maintain and suitable for local weather conditions. 3.9 Cabinets to have adequate storage space and work surface area, modern finish & design.
- 3.10. STATS SA reserves the right to negotiate and select final furniture and equipment.
- 3.11. Floor plans of the new premises will be made available to the successful service provider, to facilitate the finalization of the layout and placement of the furniture and equipment.
- 3.12. Such floor plans remain the property of STATS SA, they cannot be shared with anyone and must be returned upon completion of the project.
- 3.13. The appointed service provider will be required to do a floor by floor layout out of all furniture on CAD (Computer Aided Drawing) to ensure that all furniture fit the allocated spaces prior to furniture being transported to STATS SA's new premises.
- 3.14. The service provider must possess an in-depth knowledge and experience in manufacturing office furniture as per the specifications that have been provided.

4. BID RESPONSES

5.1 STATS SA reserves the right to invite bidders to present or otherwise demonstrate their proposed solution to clarify aspects that are required as part of the evaluation process, at the bidders' own cost.
5.2 All bid responses, including supporting documents shall become the sole property of STATS SA, with the exception of copyrighted material, trade secrets or other proprietary information clearly identified as such by bidders.

5. BID AWARD

6.1 STATS SA reserves the right not to award the bid
6.2 The Bidder with the highest points on overall evaluation will be appointed
6.3 STATS SA reserves the right to reduce quantities/increase and/or items, within allocated budget.
6.4 Value for money will be determined by reference to the quality, viability, reliability, durability of the service and the bidder's technical capacity to execute the bid.

6. SERVICE LEVELS & PERFORMANCE

7.1 STATS SA will enter into a service level agreement with the successful service provider, detailing project deliverables, standards, project delivery dates and providing remedies for under/poor performance and non-compliance with terms and conditions of the agreement.
7.2 Terms and conditions contained in this bid document will form an integral part of the service level agreement.

7. TECHNICAL REQUIREMENTS

The service provider must indicate its compliance / non-compliance to the requirements and should substantiate its response in the space provided below. If more space is required to justify compliance, please ensure that the substantiation is clearly cross – referenced to the relevant requirement.

8.1 PROPOSED SOLUTION/METHODOLOGY	COMPLY	PARTIALLY COMPLY	NOT COMPLY
The service provider must provide detailed comprehensive, proposed solution or methodology that includes the following:			
• Mood board, providing an overview of the type of furniture and colour scheme proposed;			
• Presentation boards with photographs/pictures of the actual furniture per office space, as well as samples of materials offered;			
• Proof of compliance with SABS standards;			
• Furniture and equipment guarantees and lifespan;			
A detailed list of unique features or benefits that will set your company apart of other competitors in relation to the required solution.			

8.2 PROJECT PLAN IMPLEMENTATION			COMPLY PARTIALLY COMPLY NOT COMPLY
The service provider must provide its implementation plan on this project which should be completed on the date agreed between the service provider and Stats SA. The plan must be detailed and must include, but not be limited to, the following:			
Activities and tasks			
Timeframes			
Deliverables			
Project Initiation Document;			
Project Kick-off Meeting;			
Monthly Project Report;			
Risk & Issue Register;			
Project Close-out Report			
Substantiate:			

8.3 EXPERIENCE			COMPLY PARTIALLY COMPLY NOT COMPLY
The service provider must have a minimum of 3 years or more experience in successfully delivering a project of similar nature.			
Substantiate:			

The following conditions must be read in conjunction with the General Conditions of the Contract (GCC).

8.1. This bid shall be valid for 90 days after the closing date.

8.2. The successful bidder must submit together with their proposals, an up-to-date Board Resolution confirming that the person signing the bid document is duly authorized to do so and to conclude any legal documents on behalf of the company.

8.3. Upon awarding of the bid, the successful bidder shall enter into an agreement with Stats SA

8.4. The said agreement shall be in a format prescribed by Stats SA

8.5. Stats SA shall conduct security screening of bidders in compliance with Section 2A of the National Strategic Intelligence Act, Act 67 of 2002. This security screening shall be done through an independent body/organization.

8.6. Reference checks will be conducted.

8. General Conditions

Substantiate:			
			The service provider must be able to provide mock-up furniture for display at STATS SA's current premises.
			The winning service provider must be able to show the furniture being offered, allow for inspection of the quality of all items offered and demonstrate its ability to source, supply and install the furniture and equipment not later than the date agreed between the service provider and Stats SA.
8.5 SITE VISITS	COMPLY	PARTIALLY COMPLY	NOT COMPLY

Substantiate:			
			The service provider must provide three (3) contactable references or more for the provision of similar equipment & system, maintenance and support done in the past 3-5 years.
8.4 REFERENCES	COMPLY	PARTIALLY COMPLY	NOT COMPLY

NB: It is imperative that bidders indicate their compliance with all the conditions as outlined in the GCC. Special Falling to indicate compliance/non-compliance will result in Stats SA disqualifying the bid. Special Conditions

9. Stats SA reserves the right to award the contract to more than one supplier.

10. Security and Integrity clearance

11.1 This agreement will be classified as confidential and no information may be made available to any person and/or organization in any format whatsoever without the prior written consent of a duly authorized representative of Stats SA.

11.2 The successful bidder is to provide a backup plan procedure in case of technology or system failure or data loss (provide backup plan as part of document management).

11. Company overview

A comprehensive company profile of the bidder shall be attached in an addendum to the response. The profile shall contain at least the following information:

12.1 Company size and structure.

12.2 A list of at least three (3) reference organizations (listing contact name, address, telephone, fax and e-mail address). Stats SA reserves the right to contact or visit any of the persons on the list in order to obtain information regarding the quality of services that were provided by the bidder (as an individual supplier or as part of a bidding consortium).

NB: Bidders who do not comply with the above requirements will be considered as unresponsive and may be disqualified.

12. Submission of Bids

12.1 Bidders are required to submit one (1) original plus one copy and electronic copy (USB) of the bid document.

12.2 Stats SA may request clarification or further information regarding any aspect of the bid.

NB: The bidder must supply the requested information within 48 hours after the request has been made; otherwise, the bidder could be disqualified.

13. Evaluation Criteria

This bid will be evaluated in three stages: The first stage of evaluation is based on functionality, which will be evaluated using the following criteria and points:

WEIGHT	DESCRIPTION												
30	<p>14.1 Proposed solution/methodology</p> <p>The service provider must provide detailed comprehensive, proposed solution or methodology that includes the following:</p> <ul style="list-style-type: none"> • Mood board, providing an overview of the type of furniture and colour scheme proposed; • Presentation boards with photographs/pictures of the actual furniture per office space, as well as samples of materials offered; • Proof of compliance with SABS standards; • Furniture and equipment guarantees and lifespan; <p>A detailed list of unique features or benefits that will set your company apart of other competitors in relation to the required solution.</p> <table border="1" data-bbox="312 761 1436 1355"> <thead> <tr> <th data-bbox="312 1272 512 1355">Points</th> <th data-bbox="512 1272 1436 1355">Description</th> </tr> </thead> <tbody> <tr> <td data-bbox="312 1171 512 1272">= 30</td> <td data-bbox="512 1171 1436 1272">Provided a mood board & presentation board, proof of compliance with SABS standards, guarantees, lifespan & unique features/benefits</td> </tr> <tr> <td data-bbox="312 1070 512 1171">= 25</td> <td data-bbox="512 1070 1436 1171">Provided a mood board or presentation board, proof of compliance with SABS standards, guarantees, lifespan</td> </tr> <tr> <td data-bbox="312 969 512 1070">= 20</td> <td data-bbox="512 969 1436 1070">Provided a mood board or presentation board, proof of compliance with SABS standards, guarantees</td> </tr> <tr> <td data-bbox="312 869 512 969">= 15</td> <td data-bbox="512 869 1436 969">Provided insufficient information on the proposed solution/methodology</td> </tr> <tr> <td data-bbox="312 761 512 869">= 0</td> <td data-bbox="512 761 1436 869">Provided irrelevant information/no response on the proposed methodology</td> </tr> </tbody> </table>	Points	Description	= 30	Provided a mood board & presentation board, proof of compliance with SABS standards, guarantees, lifespan & unique features/benefits	= 25	Provided a mood board or presentation board, proof of compliance with SABS standards, guarantees, lifespan	= 20	Provided a mood board or presentation board, proof of compliance with SABS standards, guarantees	= 15	Provided insufficient information on the proposed solution/methodology	= 0	Provided irrelevant information/no response on the proposed methodology
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= 0	Provided irrelevant information/no response on the proposed methodology												
35													

15.1 Project plan implementation

The service provider must provide its implementation plan on this project which should be completed on the date agreed between the service provider and Stats SA. The plan must be detailed and must include, but not be limited to, the following:

- Activities and tasks
- Timetables
- Deliverables
- Project Initiation Document;
- Project kick-off meeting
- Monthly project report
- Risk & issue register
- Project close-out report

Description	Points
Provided realistic implementation plan for completion on the date agreed between the service provider and Stats SA. The plan includes details on activities/tasks, timetables, deliverables, project initiation, project kick-off, weekly project reports, risks issues register, project close-out.	= 35
Provided realistic implementation plan for completion on the date agreed between the service provider and Stats SA. The plan includes details on activities/tasks, timetables, deliverables, project initiation, project kick-off, weekly project reports, risks issues register.	= 30
Provided realistic implementation plan for completion on the date agreed between the service provider and Stats SA. The plan includes details on activities/tasks, timetables, deliverables, project initiation, weekly project reports, risks issues register.	= 25
Provided insufficient information on the proposed solution/methodology	= 20
Provided irrelevant information/no response on the proposed methodology	= 0

15.2 Experience

The service provider must have a minimum of 3 years or more experience in successfully delivering a project of similar nature.

Description	Points
Service provider has five (5) years' experience or more in successfully delivering a project of similar nature	= 15
Service provider has four (4) years' experience in successfully delivering a project of similar nature	= 12
Service provider has three (3) years' experience in successfully delivering a project of similar nature	= 9
Service provider has less than three (3) years' experience in successfully delivering a project of similar nature	= 6
Service provider has irrelevant experience/provided no response on experience	= 0

15

20

	<p>15.3 References</p> <p>The service provider must provide a minimum three (3) or more contactable references for the provision similar equipment & system, maintenance and support done in the past 3-5 years or more.</p> <table border="1"> <thead> <tr> <th>Description</th> <th>Points</th> </tr> </thead> <tbody> <tr> <td>Provided five (5) or more contactable and relevant references</td> <td>= 20</td> </tr> <tr> <td>Provided four (4) contactable and relevant references</td> <td>= 16</td> </tr> <tr> <td>Provided three (3) contactable and relevant references</td> <td>= 12</td> </tr> <tr> <td>Provided less than three (3) contactable and relevant references</td> <td>= 8</td> </tr> <tr> <td>Provided irrelevant references/provided no response on references</td> <td>= 0</td> </tr> </tbody> </table>	Description	Points	Provided five (5) or more contactable and relevant references	= 20	Provided four (4) contactable and relevant references	= 16	Provided three (3) contactable and relevant references	= 12	Provided less than three (3) contactable and relevant references	= 8	Provided irrelevant references/provided no response on references	= 0
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Provided irrelevant references/provided no response on references	= 0												
<p>Weighting Total <u>100</u></p>	<p>NB: A bidder that scores less than 70 out of 100 on functionality will be considered to be unresponsive and will not qualify for site visit.</p> <p>15.4 The second stage of evaluation is based on Site visits, which will be evaluated using the following criteria and points</p> <p>Site Visit</p> <p>The service provider must be able to show the furniture being offered, allow for inspection of the quality of all items offered and demonstrate its ability to source, supply and install the furniture and equipment not later than the date agreed between the service provider and Stats SA. The service provider must be able to provide mock-up furniture for display at STATSA s current premises.</p> <table border="1"> <thead> <tr> <th>Description</th> <th>Points</th> </tr> </thead> <tbody> <tr> <td>Service provider has capacity (operational infrastructure), resources (equipment) and personnel to manufacture and/or provide mock-up furniture, good quality control processes to deliver a project of this nature</td> <td>= 100</td> </tr> <tr> <td>Service provider has resources (equipment) and personnel to manufacture and/or provide mock-up furniture, good quality control processes to deliver a project of this nature.</td> <td>= 75</td> </tr> <tr> <td>Service provider has resources (equipment) and personnel to manufacture, good quality control processes</td> <td>= 60</td> </tr> <tr> <td>Service provider has insufficient capacity, resources, personnel and poor-quality controls to deliver a project of this nature.</td> <td>= 55</td> </tr> <tr> <td>Service provider has insufficient capacity, resources, personnel and poor-quality controls to deliver a project of this nature/provided no response on references.</td> <td>= 40</td> </tr> </tbody> </table>	Description	Points	Service provider has capacity (operational infrastructure), resources (equipment) and personnel to manufacture and/or provide mock-up furniture, good quality control processes to deliver a project of this nature	= 100	Service provider has resources (equipment) and personnel to manufacture and/or provide mock-up furniture, good quality control processes to deliver a project of this nature.	= 75	Service provider has resources (equipment) and personnel to manufacture, good quality control processes	= 60	Service provider has insufficient capacity, resources, personnel and poor-quality controls to deliver a project of this nature.	= 55	Service provider has insufficient capacity, resources, personnel and poor-quality controls to deliver a project of this nature/provided no response on references.	= 40
Description	Points												
Service provider has capacity (operational infrastructure), resources (equipment) and personnel to manufacture and/or provide mock-up furniture, good quality control processes to deliver a project of this nature	= 100												
Service provider has resources (equipment) and personnel to manufacture and/or provide mock-up furniture, good quality control processes to deliver a project of this nature.	= 75												
Service provider has resources (equipment) and personnel to manufacture, good quality control processes	= 60												
Service provider has insufficient capacity, resources, personnel and poor-quality controls to deliver a project of this nature.	= 55												
Service provider has insufficient capacity, resources, personnel and poor-quality controls to deliver a project of this nature/provided no response on references.	= 40												
<p>Total <u>100</u></p>	<p>NB: A bidder that scores less than 75 out of 100 on site visit will be considered to be unresponsive and will not qualify to move to the next stage.</p>												

15. BROAD-BASED BLACK ECONOMIC EMPOWERMENT (B-BBEE) STATUS LEVEL

The third stage of evaluation is based on price and B-BBEE status level, which will be evaluated using the 80/20 preference points system:
 Price: 80 points
 B-BBEE status level: 20

B-BBEE status level of contributor	Number of points (80/20 system)
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

14. Compulsory briefing session

A compulsory briefing session will be held as follows:

Date: 01 June 2023
 Time: 11:00 AM
 Venue: 222 Smith Street, Braamfontein, Johannesburg

NB: Bidders who do not attend a compulsory briefing session will be disqualified.

15. Enquiries

For more information, please contact:

Bid Office

Tel: (012) 310 8940/2114/8359/6978/4766

(012) 406 3154

Email address: bidoffice@statsa.gov.za



stats sa
Department:
Statistics South Africa
REPUBLIC OF SOUTH AFRICA

ANNEXURE A

FURNITURE SPECIFICATIONS

SECTION A: FURNITURE

CHIEF DIRECTOR AND DIRECTORS WORKSTATIONS AND OFFICE CHAIRS

Items	Quantity	- Full Description Mechanisms	Comply	
			Yes	NO
A1. Director and Chief Directors Workstations	4	<p>A1.1 Lanza Oak Melamine Managerial desk.</p> <p>A1.2 Size. 32mm Top Melamine laminate desk top with arrow wooden legs stained to match and includes a steel structure in white.2000w x 350h x Modesty panel (2000w desk),2000w x 1000d x 742h.</p> <p>A1. 3. Lockable Roller door Pedenza, 1 x Steel shelf, drop in pen & pencil tray, 2 x standard drawers and 1 deep filer, with Plan B handles, 1250w x 500d x 745h</p> <p>A1.4 Underneath cable management holes (2 holes)</p> <p>A1.5. SABS approved, desk power dock with:</p> <p>A1.5.1. overload switch, with 3 x SA sockets; 2 x 2 pin sockets; data connection, phone charging; 3m SA input power cable; 220-240 VAC 50 Hz (voltage); 15 Amp max (current);</p> <p>A1.5.2. mounted on office desk;</p> <p>A1.6.3. chrome, spring loaded round top, rising from underneath the desk for access to power and data connectivity or equivalent</p>		
A2. Highback Swivel and tilt Office Chair	1	<p>A2.1. Light grey High Back, Cushioned Back and Seat, Swivel and Tilt, Upholstered with black PU arm and nylon base</p> <p>A2.2. Dimensions: D 740mm x W 700mm x H 1170 – 1260 mm</p> <p>A2.3. Seat: D 480mm x W 550 mm</p> <p>A2.4. Floor to seat: H 440mm – 450 mm</p> <p>A2.5. Floor to top of arms: H 650mm – 740 mm</p> <p>A2.6. 4, 1 m nylon Fabric required</p> <p>A2.7. 125 kg recommended max weight load</p>		

<u>Items</u>	<u>Quantity</u>	<u>- Full Description</u> <u>Mechanisms</u>	<u>Comply</u>	
			<u>Yes</u>	<u>NO</u>
A3. Office round tables	4	A3.1. Round conference table. A3.2. Size-32mm Lanza oak melamine top with white steel loop cross legs. 1200 diameter x 76Hight		
A4. Server units	4	A4.1 White server unit, 32mm top, 3 hinge doors (1500w) includes 2 laminated shelves and Neptune handles, 1800w x 600d x 950h		
A5. Visitor chairs	16	A5.1. Black visitor air chair, black powder coated round sleigh base. A5.2. Standard with 3 way adjustable arms. A5.3. Adjustable lumbar support. A5.4. Standard in black mesh back. A5.5. Two piece: plywood seat and plastic frame with mesh back A5.6. Foam on seat: high density A5.7. 640 x 520 x 530 mm A5.8 125 kg recommended max weight load		
A6 Ergonomic black Chairs	104	A6.1 Mechanisms Seat and backrest follow the movements of the user synchronously thus ensuring the correct seated posture. Infinite adjustment of the backrest counter pressure by means of side tension control, for body weight of approximately 125kg. The synchronizes movement can be locked in five positions. Seat depth adjustment (5.0cm) by means of sliding seat (can be locked in five positions) Seat tilt adjustment (-1 or -4 degrees)		

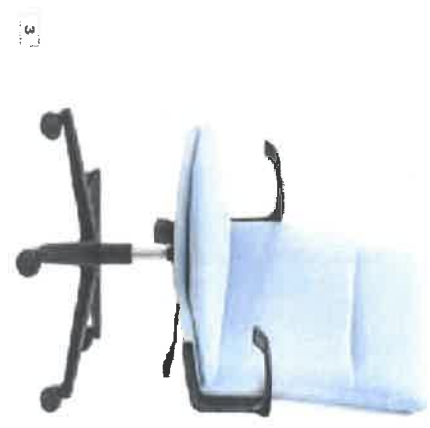
Items	Quantity	- Full Description <u>Mechanisms</u>	Comply	
			Yes	NO
		<p>A6.2. Armrest</p> <p>(155) T-Armrests, height adjustable (10cm) and width adjustable (2.5cm) without the use of tools armrest pads made of soft polyurethane (PU).</p> <p>Optional: (175) T-Armrests, 4F Multifunctional, height adjustable (10cm) width adjustable (7cm) without the use of tools by means of an eccentric closure. Depth adjustable (6cm) 30°radially adjustable to both sides. Armrest pads made of soft polyurethane (PU). Ergo</p> <p>A6.3. ECOLOGY</p> <p>All materials should be environmentally sound, easily separable and recyclable.</p> <p>Over 50% of all the materials used should be recycled.</p> <p>It should contain no hazardous substances (no PVC, chrome VI, lead or mercury).</p> <p>All expendable parts must be replaceable so as to greatly increase the life cycle of the product.</p> <p>The powder coatings used should be free from volatile (explosion), organic compounds and heavy metals.</p> <p>Changeable upholstery and cushions to increase the product life cycle.</p> <p>All components should be replaceable and some of them can be retrofitted.</p> <p>A6.4. Seat</p> <p><i>Ergonomically molded upholstery, foam thickness: 4.0cm with range of 10cm thickness.</i></p> <p><i>Breathable polyurethane (PU) molded foam, CFC and CHC free foamed. Foam thickness55kgs/m3</i></p> <p><i>Premium seat with straight, upholstery outline, changeable.</i></p>		

<u>Items</u>	<u>Quantity</u>	<u>- Full Description</u> <u>Mechanisms</u>	<u>Comply</u>	
			<u>Yes</u>	<u>NO</u>
		<p>A6.5. Backrest High backrest, breathable, dampness regulative mesh material made of 100% Polyester. Web A, black (0465) Ergonomically formed, flexible plastic backrest frame Adjustable Lumbar support cushion to provide additional support and protection to the back vertebrae</p> <p>A6.6. UPHOLSTERY COVERS Seat cover not glued, mesh backrest.</p> <p>A6.7. PLASTIC COMPONENTS Standard: black (RAL 9011)</p> <p>All plastic components are genuine PVC free and recyclable.</p> <p>A6.8. BASE Standard: type F aluminium die cast 70cm black (RAL 9011) or optionally against surcharge, Type F, polished aluminium die cast 70cm.</p> <p>A6.9. SAFETY GAS UNIT Standard: seat height 40-52cm (tube: black) Optional: seat height 40-52cm with mechanical bounce spring (chromed tube)</p> <p>A6.10.CASTORS <u>(small wheels under the chair):</u> Load dependent blocked twin wheel castors (6.5cm) Standard: hard castors for soft floors, example carpeted, floors. Optionally: soft castors for hard floors, example parquet or stone</p>		

<u>Items</u>	<u>Quantity</u>	<u>Full Description</u> <u>Mechanisms</u>	<u>Comply</u>																					
			<u>Yes</u>	<u>NO</u>																				
		<p> floors. Glides for soft floors, e.g. carpeted floors. A6.11. DIMENSIONS *(cm), Approximately </p> <table border="1"> <thead> <tr> <th></th> <th>Total</th> <th>Seat</th> <th>Backres</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td>t</td> </tr> <tr> <td>Height</td> <td>102-114</td> <td>40-52</td> <td>58</td> </tr> <tr> <td>Width</td> <td>70</td> <td>49</td> <td>46</td> </tr> <tr> <td>Depth</td> <td>70</td> <td>38-43</td> <td></td> </tr> </tbody> </table> <p>Approximately 16.5kg without armrests</p>		Total	Seat	Backres				t	Height	102-114	40-52	58	Width	70	49	46	Depth	70	38-43			
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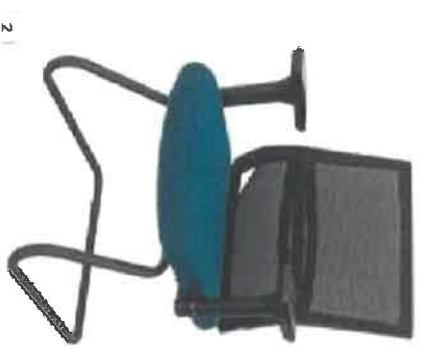
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SECTION B: FURNITURE
DISTRICT MANAGER, DEPUTY DIRECTORS AND PERSONAL ASSISTANT

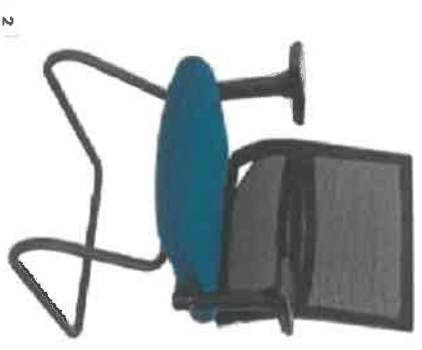
<u>Items</u>	<u>Quantity</u>	<u>Full Description</u> <u>Mechanisms</u>	<u>Comply</u>	
			<u>YES</u>	<u>NO</u>
B1. Deputy Director workstations	11	B1.1. 32mm top melamine white Melamine Managerial desk B1.2. LHS/RHS Rectangular Worktop, 22mm desk top, 38 ² leg and beam, substructure and modesty panel with assembly brackets, 200w x 800d x 732h B1.3. LHS/RHS lockable credenza 22mm top with roller silver door and storage bracket. B1.4. Underneath cable management holes (2 holes) B1.5. SABS approved, desk power dock with: B1.5.1. overload switch, with 3 x SA sockets; 2 x 2 pin sockets; data connection, phone charging, 3m SA input power cable; 220-240 VAC 50 Hz (voltage); 15 Amp max (current); A1.5.2. mounted on office desk; B1.6. chrome, spring loaded round top, rising from underneath the desk for access to power and data connectivity or equivalent		
B2. Pedestals	11	B2. Mobile lockable pedestal, 3 standard drawers and 1 pull out pen and pencil drawer with plan B handles, 400w x 525d x 590h		
B3. Office round table	1	B3.1. Round conference table. B3.2. 32mm Lanza oak melamine top with white steel loop cross legs, B3.3. 1200 diameter x 76H		
B4. Wall Unit	1	B4.1. White wall unit 32 mm top, top section with outer hinge doors with internal laminated shelves. B4.2. Center section bottom 4 drawers laminated shelf and Neptune handles, 1800w x 500d x 1200h B4.3. 32mm top melamine		

<u>Items</u>	<u>Quantity</u>	<u>Full Description</u> <u>Mechanisms</u>	<u>Comply</u>	
			<u>YES</u>	<u>NO</u>
B5. Server unit	1	B5.1. White server unit, 32mm top, 3 hinge doors (1500w) includes 2 laminated shelves and Neptune handles, 1800w x 600d x 950h B6.1 Black visitor air chair, black powder coated round sleigh base. B6.2 Standard with 3 way adjustable arms. B6.3. Adjustable lambar support. B6.4. Standard in black mesh back. B6.5 Two piece: plywood seat and plastic frame with mesh back Foam on seat: high density B6.6. 640 x 520 x 530 mm B6.7 125 kg recommended max weight load		
B6. Visitor chairs	24			

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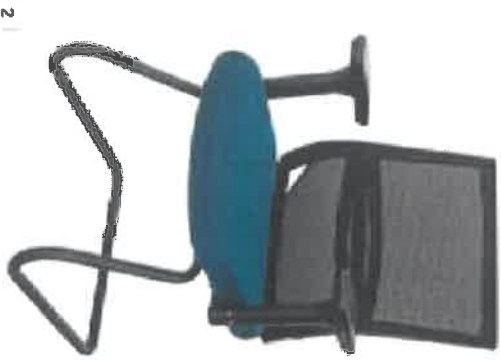
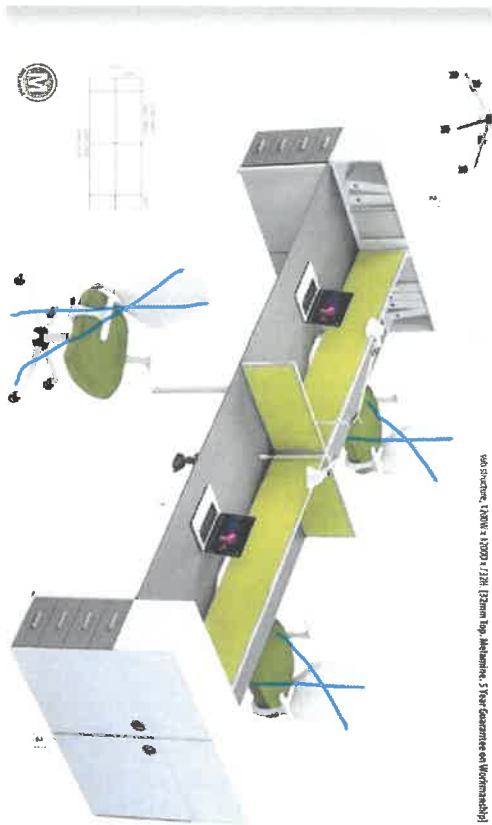
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SECTION C: FURNITURE

OPEN PLAN

<u>Items</u>	<u>Quantity</u>	<u>Full Description</u> <u>Mechanisms</u>	<u>Comply</u>	
			<u>YES</u>	<u>NO</u>
<p>C1. Open plan workstations (tables, pedestal and partition screens)</p>	81	<p>C1. Cluster table with a 22mm melamine white Top, straight leg grey steel frame 38mm x 38mm leg Includes with power slots</p> <p>C1.2. 1200W x 400D High x 700H</p> <p>C1.3. With 2400W X 470W blue screen (note stickable) and 70W X 30 to 40H straight 4mm glass with clear gasket.</p> <p>C1.4. LHS/RHS desk height pedestal with drop in pen & pencil tray, 2 x standard drawers, 1 x deep filer with plan B handles and single tier open bookcase fixed on top of the pedestal and dual power cut outs in desk height pedestal, 400w x 800d x 1130h.</p> <p>C1.4. LHS/RHS desk height pedestal with drop in pen & pencil tray, 4 x standard drawers, no top with plan B handles and single tier open bookcase fixed on top of the pedestal and dual power cut outs in desk height pedestal.</p> <p>C1.5. LHS/RHS desk height pedestal, with drop in pen & pencil tray, 2 standard drawers, 1 x deep filer with plan B handles and single tier roller door bookcase fixed on top of pedestal and dual power cuts outs in desk height pedestal roller silver door 400w x 800d x 1130h. LHS/RHS desk height pedestal with drop in pen & pencil tray, 4 x standard drawers, no top with plan B handles and single tier open bookcase fixed on top of the pedestal and dual power cut outs in desk height pedestal</p> <p>C1.6 Underneath cable management holes (2 holes)</p> <p>C1.7. SABS approved, desk power dock with:</p> <p>C1.7.1. overload switch, with 3 x SA sockets; 2 x 2 pin sockets; data connection, phone charging, 3m SA input power cable; 220-240 VAC 50 Hz (voltage); 15 Amp max (current);</p> <p>C1.7.2. mounted on office desk;</p>		

<u>Items</u>	<u>Quantity</u>	<u>Full Description</u> - <u>Mechanisms</u>	<u>Comply</u>	
			<u>YES</u>	<u>NO</u>
C2. Open plan filing Cabinets	22	C2.1. Cream white double door steel cabinet lockable. C2.2. With levelling adjuster. C2.3. Four bay adjustable shelves C2.4. 900mm W X 450mm D X 1200mm H		
C3. Visitor chairs	16	C3.1. Black visitor air chair, black powder coated round sleigh base. C3.2. Standard with 3 way adjustable arms. C3.3. Adjustable lumbar support. C3.4. Standard in black mesh back. C3.5. Two piece: plywood seat and plastic frame with mesh back C3.6. Foam on seat: high density C3.7. 640 × 520 × 530 mm C3.8. 125 kg recommended max weight load		
C4. Office round tables	4	C4.1. Round conference table. C4.2 Size- 32mm Lanza Oak Melamine top with white steel loop cross legs, C4.3. 200 diam x 76H		



2

3

2

SECTION D: FURNITURE TRAINING AND BOARDROOMS

<u>Items</u>	<u>Quantity</u>	<u>Full Description</u> <u>Mechanisms</u>	<u>Comply</u>	
			<u>Yes</u>	<u>NO</u>
D1. Boardroom table	1	D1.1 32mm top Oak melamine boardroom table with power inlay. D1.2. 20 Seater D1.3. With 32mm flat edge and steel loop D1.4. 6000W X 1200D X 730H D1.5. Underneath cable management holes (2 holes) D1.6. SABS approved, desk power dock with: D1.6.1. overload switch, with 3 x SA sockets; 2 x 2 pin sockets; data connection, phone charging, 3m SA input power cable; 220-240 VAC 50 Hz (voltage); 15 Amp max (current); D1.6.2. mounted on office desk;		
D2. Boardroom table	1	D2.1. 32mm top Oak melamine boardroom table with power inlay. D2.2. 10 Seater D2.3. With 32mm flat edge and steel loop D2.4. 3600W X 1200D X 730H D2.5. Underneath cable management holes (2 holes) D2.7. SABS approved, desk power dock with: D2.7.1. overload switch, with 3 x SA sockets; 2 x 2 pin sockets; data connection, phone charging, 3m SA input power cable; 220-240 VAC 50 Hz (voltage); 15 Amp max (current); D2.7.2. mounted on office desk;		
D3. Boardroom table	1	D3.1. 32mm top Oak melamine boardroom table with power inlay. D3.2. 6 Seater D3.3. With 32mm flat edge and steel loop D3.4. 2400W X 1200D X 730H		

<u>Items</u>	<u>Quantity</u>	<u>Full Description</u> <u>Mechanisms</u>	<u>Comply</u>																	
			<u>Yes</u>	<u>NO</u>																
		<p>D3.5. Underneath cable management holes (2 holes)</p> <p>D3.6. SABS approved, desk power dock with:</p> <p>D3.6.1. overload switch, with 3 x SA sockets; 2 x 2 pin sockets; data connection, phone charging, 3m SA input power cable; 220-240 VAC 50 Hz (voltage); 15 Amp max (current);</p> <p>D3.6.2. mounted on office desk;</p>																		
D4. Boardroom chairs	36	<p>D4.1. Black mesh back and seat</p> <p>D4.2. Chrome base and arms</p> <p>D4.3. Tension adjuster</p> <p>D4.4. Knee-tilt mechanism</p> <p>D4.5. BIFMA Level 3 gas lift</p> <p>D4.6. Weight capacity 120kg</p> <p>DIMENSIONS *(cm), Approximately</p> <table border="1" data-bbox="395 495 603 1081"> <thead> <tr> <th></th> <th>Total</th> <th>Seat</th> <th>Backrest</th> </tr> </thead> <tbody> <tr> <td>Height</td> <td>102-114</td> <td>40-52</td> <td>58</td> </tr> <tr> <td>Width</td> <td>70</td> <td>49</td> <td>46</td> </tr> <tr> <td>Depth</td> <td>70</td> <td>38-43</td> <td></td> </tr> </tbody> </table>		Total	Seat	Backrest	Height	102-114	40-52	58	Width	70	49	46	Depth	70	38-43			
	Total	Seat	Backrest																	
Height	102-114	40-52	58																	
Width	70	49	46																	
Depth	70	38-43																		
D5. Computer Training room tables	40	<p>D5.1. Straight leg cluster desk</p> <p>D5.2. Cluster table with a 22mm melamine white Top, straight leg grey steel frame 38mm x</p> <p>D5.3. 38mm leg Includes with power inlay</p> <p>D5.4. 900W x 400D High x 700H</p>																		

<u>Items</u>	<u>Quantity</u>	<u>Full Description</u> <u>Mechanisms</u>	<u>Comply</u>	
			<u>Yes</u>	<u>NO</u>
D6. Computer Training room tables	2	D6.1 Straight leg cluster desk D6.2. Cluster table with a 22mm melamine white Top, straight leg grey steel frame 38mm x 38mm D6.3. Size-38mm leg Includes with power inlay D6.4. 1600W x 400D High x 700H		
D7. Training room tables	22	D7.1 Folding Mobile table with standard lockable castors D7.2. Size-16mm natural oak Melamine top with 1mm edging. Frame 50 x 25 oval tubing. Power coating 60- 70 micron. D7.3. Silver frame 1600W x 450D X 720H.		
D8. Training room tables	10	D8.1. Folding Mobile table with standard lockable castors D8.2. Size-16mm natural oak Melamine top with 1mm edging. Frame 50 x 25 oval tubing. Powder coating 60- 70 micron. D8.3. Silver frame 800W x 450D X 720H.		
D9. Folding training room tables	2	D9.1. Natural oak folding table D9.2. Size-16MM top with 1mm Edging D9.3. Frame 25 x 25 square tubing D9.4. Powder coating 60 -70 micron D9.5. Dark Saturn black frame D9.6. 1800W x 800D		
D10. Training room chairs	90	D10.1. Black chair D10.2. upholstered seat, polypropylene backrest and seat with upholstered seat panel. Black nylon 5 castor base. Swivel gas lift.		

<u>Items</u>	<u>Quantity</u>	<u>Comply</u> <u>Yes</u>	<u>NO</u>																
	<p align="center">- <u>Full Description</u> <u>Mechanisms</u></p> <p>D10.3.CASTORS <u>(small wheels under the chair):</u> Load dependent blocked twin wheel castors (6.5cm) Standard: hard castors for soft floors, example carpeted, floors. Optionally: soft castors for hard floors, example parquet or stone floors. Glides for soft floors, e.g. carpeted floors.</p> <p>D10.4 DIMENSIONS *(cm), Approximately</p> <table border="1" data-bbox="513 497 774 1052"> <thead> <tr> <th></th> <th>Total</th> <th>Seat</th> <th>Backres t</th> </tr> </thead> <tbody> <tr> <td>Height</td> <td>102-114</td> <td>40-52</td> <td>58</td> </tr> <tr> <td>Width</td> <td>70</td> <td>49</td> <td>46</td> </tr> <tr> <td>Depth</td> <td>70</td> <td>38-43</td> <td></td> </tr> </tbody> </table> <p><u>D10.5 Weight</u> body weight of approximately 125kg.</p>		Total	Seat	Backres t	Height	102-114	40-52	58	Width	70	49	46	Depth	70	38-43			
	Total	Seat	Backres t																
Height	102-114	40-52	58																
Width	70	49	46																
Depth	70	38-43																	

Ignore the chairs, only the table

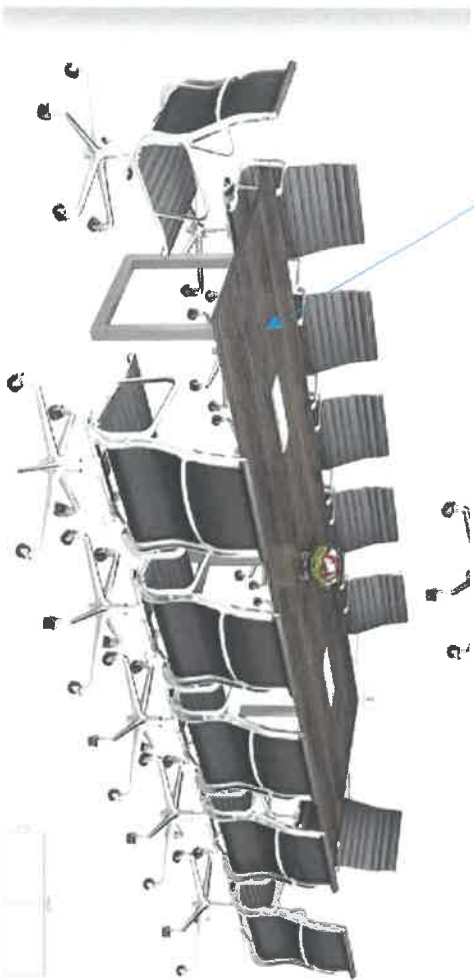


Image: Pexels.com

STATISTICS SOUTH AFRICA



SECTION E: FURNITURE
RECEPTION, PAUSE AREA, KITCHEN AND SECURITY ENTRANCE

<u>Items</u>	<u>Quantity</u>	<u>Full Description</u> <u>Mechanisms</u>	<u>Comply</u>	
			<u>Yes</u>	<u>NO</u>
E1. L Shape Reception Desks	2	E1.1. White Reception counter 1800 x 800mm E1.2. 1200 x 600 sliding door pedenza including one shelf and lock and 2 standard drawers with a deep filer		
E2. Coffee tables	4	E2.1. White Halifax Oak 32MM top melamine Coffee table E2.3. 12mm silver square tubing cross legs E2.4. 600 Diam x 550H		
E3. Single seater couch	15	E3.1. Single seater couch with armrest. E3.2. Blue seat and back rest with light grey armrest E3.3. 700W x 810D x 665H E3.4. Silver epoxy frame. E3.5. Epoxy – Coated steel, pine structure, Polypropylene, Polyurethane foam, Webbing support		
E4. Triple seater couch	1	E4.1. Triple seater (Half chair LHS RHS and slipper)2000W X 810D X 665H). E4.2. Silver epoxy frame. E4.3. Upholstered in a blue nylon.		
E5. Pause area Tables	2	E5.1. Wooden look bar table top E5.2. With 32mm waterproof melamine top E5.3. 2700w x 400d Aluminum H base 2700w x 710H		
E6. Pause area chairs	12	E6.1. Bar stool 700H E6.2. Frame 25 black round steel tubing. Seat (wood) :16mm chipboard. Blue seat(foam): molded foam. E6.3. Power coated 60-70 micron satin black.		

<u>Items</u>	<u>Quantity</u>	<u>Full Description</u> <u>Mechanisms</u>	<u>Comply</u>	
			<u>Yes</u>	<u>NO</u>
E7. Security workstation tables	4	E7.1. Teachers Desk 32 square tubing frame. Powder coating 60-70micron, E7.2. Dark Satin black Frame E7.3. 2 drawer 1200W 850D x 750H E7.4. 16mm White Melamine		
E8. Fridges	4	E8.1. Fridge freezer silver Metallic E8.2. Minimum of 263 liters' capacity E8.3. 600W X 600D X 1710H E8.4. *Interior light, Adjustable removable shelves, E8.5. Energy rating A+ minimum		



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2 DISBURSE
YEAR



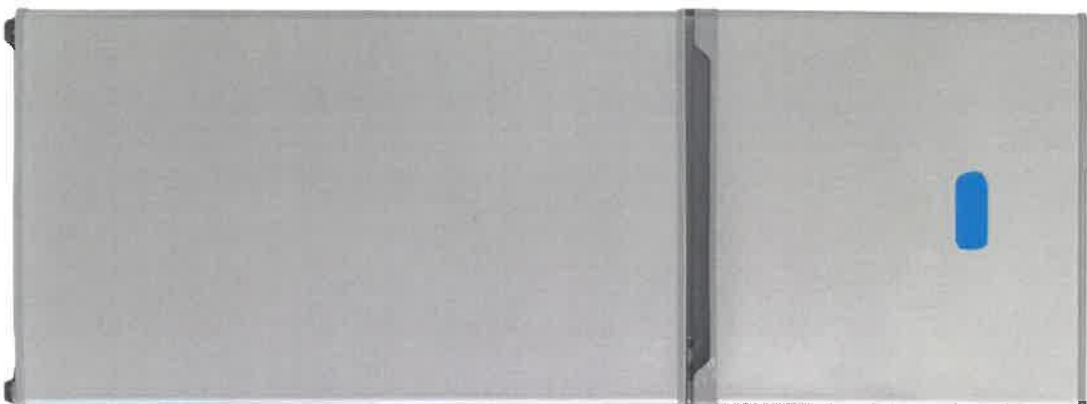
2 DISBURSE
YEAR

2 DISBURSE
YEAR



3 DISBURSE
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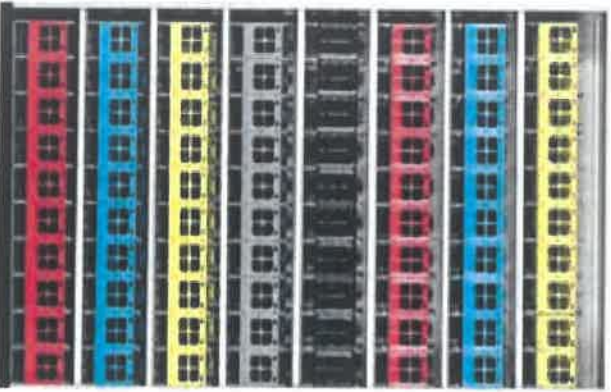




SECTION F: FURNITURE

BULK FILLING, STATIONERY CABINETS AND STRONGROOM CABINETS

<u>Items</u>	<u>Quantity</u>	<u>Full Description</u> <u>Mechanisms</u>	<u>Comply</u>	
			<u>Yes</u>	<u>NO</u>
F.1 Warehouse Shelving units	20	Bolted open Shelving steel bay unit grey galvanized 914W X 400D X 2340H A4 Containers shelves 8 bay Shelves accommodate stationeries, Back and side braces Maximum load of 100kg per shelf		
F.2 Filling shelves	36	Closed steel shelving unit (Lockable) 900W X 2200H X 400DD 8 bay shelves accommodates A4 containers.		



**Bay accommodates
 A4 Containers (Shelves)
 Using 7 x Shelves/8 Openings**

