

WHOLESALE TRADE SALES SURVEY

Questionnaire for the month



↓ *When contacting Stats SA please quote this number*

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↑ *Please correct any errors in the above address label*

Purpose of the survey

The Wholesale Trade Sales Survey is a monthly survey covering a sample of private businesses operating in the wholesale trade sector in South Africa. The results of the survey are used to compile National Accounts aggregates (e.g. the Gross Domestic Product (GDP), and its components as well as private consumption expenditure), which are used to monitor and develop government policy. These statistics are also used by the private sector in analyses of comparative business and industry performance. The results are published monthly in Statistical Release P6141.2: *Wholesale Trade Sales*.

Collection authority

The information required is collected under Section 16 of the Statistics Act, 1999 (Act No. 6 of 1999). Your co-operation is sought in completing and returning this questionnaire by the due date. The provision of the information sought is compulsory.

Confidentiality

According to Section 17 of the Statistics Act, 1999 (Act No. 6 of 1999) your completed questionnaire remains confidential to Statistics South Africa (Stats SA).

Due date

Please complete this questionnaire and return it in the business reply service envelope or fax it to Stats SA not later than **ten days after the end of the month concerned**. Stats SA recommends that you retain a copy to consult in the event of a query.

Help available

If you have problems completing this questionnaire, or find that you may have difficulty in meeting the due date, please contact us at:

- Contact person: Henriette Ferreira or Nthabiseng Sebeyi
- Telephone number: (012) 310-8244/ 8930
- Fax number: (012) 321-7434/310-6972
(012) 310-2121
- Email address: Henriettef@statssa.gov.za
- Postal address: Statistics South Africa
Private Bag X44
Pretoria
0001

Person whom Stats SA should contact if any queries arise regarding the completed questionnaire

Name		Telephone number	()
Position or title		Cellphone number	()
Signature		Fax number	()
Date		Email address	

Please note

For this survey:

- **The questionnaire must cover a period of one calendar month** (from the first to the last day of the relevant month). Particulars must be submitted for the relevant month and should therefore **not contain cumulative monthly figures**.
- Report all monetary values in **rand**. Do not show cents.
- The data are collected on the basis of **an individual enterprise** (business), i.e. an enterprise which consists of two or more branches must submit a combined questionnaire for **all branches predominantly engaged in the wholesale trade sector**.
- Only the South African based activities of the enterprise should be included on the questionnaire.
- Please read Part 3 on page 3 before completing this questionnaire.

Part 1 - General information

1. Number of wholesale trade branches of the enterprise

2. Number of trading days of the enterprise for the month to which this questionnaire relates

Note

- Saturdays/Sundays on which trading took place must be regarded as full trading days.

Part 2 - Wholesale trade sales

**Figures for the
previous month,
if the data have
been revised**

**Figures for the
current month**

Rand

Rand

3. Total sales of all wholesale trade branches of the enterprise

Include

- Sales of own purchased stock.
- Exports.

Exclude

- Value added tax (VAT).

Part 3 - Wholesale trade on a fee basis

Figures for the previous month, if the data have been revised	Figures for the current month
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<p>4. Total income from trade on behalf and on account of others</p>	Rand	Rand
	<input style="width: 100%; height: 20px;" type="text"/>	<input style="width: 100%; height: 20px;" type="text"/>

- Include***
- Commission received.
 - Income from subcontracts.
 - Administrative charges received.

- Exclude***
- Sales of own purchased stock.
 - Income from leasing and hiring of plant, machinery, equipment and vehicles.
 - Value added tax (VAT).

Part 4 – Grand Total (excluding VAT)

<p>5. Total sales of all wholesale and total income from trade on behalf and on account of others (Total Part 2 plus Total Part 3)</p>	Rand	Rand
	<input style="width: 100%; height: 20px;" type="text"/>	<input style="width: 100%; height: 20px;" type="text"/>

Part 5- Comments

6. To minimise queries from Stats SA regarding the data provided, please comment on:
- Any information you have supplied in this questionnaire.
 - Changes in this business, e.g. takeover, merger, new location, expansion and close-down.
 - Any unusual circumstances affecting the data provided.
 - Any other difficulties with the completion of the questionnaire.

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Please retain a copy for your records.

Please ensure front of questionnaire is completed.

Thank you for completing this questionnaire.

For official use only

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