

# Wholesale trade industry large sample survey, 2022

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Department:  
Statistics South Africa  
REPUBLIC OF SOUTH AFRICA

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## Purpose of the survey

The Wholesale industry large sample survey is conducted once every three to five years. The survey collects data on the nature (activities) and structure of the wholesale industry. The collected information is used by government for policy formulation and decision-making, and to monitor performance of the industry. These statistics can also be used in analysis of comparative business and investment decisions.

The results will be published in a statistical report (Report No. 61-01-01). These results will also be made available on our website: [www.statssa.gov.za](http://www.statssa.gov.za) and will also be forwarded to you via e-mail. Previous reports can also be viewed on this website.

## Collection authority

The information required is collected under section 16 of the Statistics Act, 1999 (Act No. 6 of 1999). Your cooperation is sought in completing and returning this questionnaire by the due date. **According to the Act, the provision of the information sought is compulsory.**

## Confidentiality

Also, according to section 17 of the Statistics Act (Act No. 6 of 1999), your completed questionnaire will be treated as strictly confidential by Statistics South Africa (Stats SA). Results are presented in an aggregated form only.

## Protection of Personal Information Act

We confirm that the Statistics Act is consistent with the conditions stipulated in the Protection of Personal Information Act (POPIA) (Act No. 04 of 2013).

## Reference period

This questionnaire must be completed for your financial year ending on any date between 01 July 2021 and 30 June 2022.

## Due date

Please complete this questionnaire and return it by email to Stats SA by .....2023.

**Stats SA recommends that you retain a copy to refer to in the event of a query.**

## Help available

If you experience problems completing this questionnaire, or find that it will be difficult for you to meet the due date, please contact:

- Name:
- Telephone number:
- Email address:

**Person whom Stats SA should contact if any queries arise regarding the completed questionnaire:**

Name		Telephone number	
Position or title		Cellphone number	
Signature		Email address	
Date			

**Please note:**

- All figures should **exclude value added tax (VAT), discount allowed and discount received.**
- Only the **South African-based activities** of the enterprise should be included in the questionnaire.
- Information reported in this questionnaire should comply with South African Generally Accepted Accounting Practice (SA GAAP) or International Financial Reporting Standards (IFRS).
- The items listed under **'Include'** and **'Exclude'** are only examples and should not be taken as a complete list of items to be included or excluded.
- Report all monetary values in **rand thousands** (R'000). For example, if the value is R6 000, write 6, if it is R79 000, write 79, if it is R1 980 000, write 1 980 and so on.

**Part 1 – General information**

**1. Registration of the business and the location of the business or head office**

Registered/legal name .....					
Trading name(s).....					
Company registration number .....					
Income tax number .....					
VAT number .....					
Street/Plot number .....					
Street name .....					
Province .....					
Village/town/city .....					
Physical address postal code .....					
GPS coordinates.....	Latitude:				
	Longitude:				
Is the entity a franchise (Mark the appropriate box with an 'X').....	YES	NO			

**2. Indicate your type of ownership or type of organisation (Mark the appropriate box with an 'X')**

Individual (Sole Proprietor) .....	
Partnership.....	
Public company (Ltd) .....	
Private company (Pty) Ltd.....	
Public corporation .....	
Close corporation (CC).....	
Incorporated (Inc.).....	
Cooperative society (Co-op) .....	
State-owned enterprise (SOE).....	
Non-profit institution/company/organisation (section 21).....	
Joint venture .....	
Trust .....	
Other (specify) .....	

**3. Period covered by this questionnaire**

**Note:**

This questionnaire should be completed for the financial year of the enterprise that **ends on any date between 01 July 2021 and 30 June 2022, according to your usual reporting schedule.**

**Examples**

- 01 August 2020– 31 July 2021
- 01 October 2020 – 30 September 2021
- 01 January 2021 – 31 December 2021
- 01 February 2021 – 31 January 2022
- 01 March 2021 – 28 February 2022
- 01 April 2021 – 31 March 2022
- 01 July 2021 – 30 June 2022

Indicate the period covered by this questionnaire.

From								To							
D	D	M	M	Y	Y	Y	Y	D	D	M	M	Y	Y	Y	Y

Indicate (by marking) **any changes** that have occurred in this enterprise during the financial year: (Mark the appropriate box with the appropriate box with an ('X')).....

Change of financial year	Takeover	Merger	Acquisition	New location	Name change	Liquidation	Closure	New company
Other (specify): .....								

Also indicate any **major events** that impacted significantly on sales of goods and services rendered: (Mark the appropriate box with an ('X')).....

Covid-19 pandemic (Lockdown)	Economic downturn	Fire	Natural disaster	Crime
Supply constraints	New contracts	Prices	Other (specify):.....	

**4. Indicate the main activity, as well as any secondary activity/activities from which the enterprise derived its income during the reporting period**

**Definition**

The **main activity** of the enterprise is the activity from which the largest part of its income is derived.

**Note:**

Describe the main and/or secondary activities as clearly as possible in the appropriate space.

4.1 Main activity:

	<b>For official use</b>
	<b>5-digit SIC</b>

4.2 Secondary activities:

	<b>For official use</b>
	<b>5-digit SIC</b>

5. Information and communication technology (ICT) usage (Mark the appropriate box with an 'X')

**Definitions**  
**Computing device:** A device capable of receiving information (data) in a particular form and of performing a sequence of operations in accordance with a predetermined, but variable, set of procedural instructions (program), to produce a result in the form of information or signals. This includes a desktop, portable or handheld computer or device (e.g. personal digital assistants, smartphone, notebook), laptop or mainframe.  
**Internet banking:** An electronic payment system that enables customers of a bank or other financial institutions to conduct a range of financial transactions through the financial institution's website.  
**Electronic government (e-government):** The employment of the Internet for delivering government information and services to citizens, private companies and other public, profit, and non-profit organisations.  
**Digital innovation:** The process of transforming a company's existing value chain with digital equivalents.

5.1 Does this enterprise use computing devices for business purposes?..... 

Yes	No
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5.2 Does this enterprise use the Internet for business purposes?..... 

Yes	No
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5.3 If 'no', what factors prevent your company from using Internet or digital

Slow Internet connection	High price of data	Employees do not have the necessary skills to use Internet	ICT is not necessary to conduct our business	Other
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5.4 Which mode(s) of internet connectivity is (are) used for business purposes? (may choose more than one option) .....

Fibre	Fixed LTE	Fixed 5G	Other	None
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5.5 What are the main uses of internet or digital innovation in the enterprise? (may choose more than one option)

Email	Business promotions (advertising) (e.g. social networks, online market places)	e-government	e-learning	ICT-based supply chains (e.g. tracking systems) to conduct business	Information services
Internet banking	Virtual teams, remote working, telecommunity	VoIP (e.g. Skype, WhatsApp calling)	Receive orders/bookings	Place orders/bookings	Other (specify): _____

5.6 (a) Does this enterprise have a web page for business purposes?..... 

Yes	No
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(b) If 'yes', what is the main purpose of the website?.....

Advertising of own business	Selling goods and services	Update clients with news related to your business	Other
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(c) Can financial transactions with your enterprise be undertaken on the website?..... 

Yes	No
-----	----

5.7 Does this enterprise utilise an online/mobile application to receive orders?..... 

Yes	No
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5.8 (a) Is the ICT department of this enterprise outsourced?..... 

Yes	No
-----	----

(b) If 'yes', to what extent is ICT outsourced?..... 

Fully	Partially
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5.9 (a) Does this enterprise plan to invest in ICT over the next three years?.....

Yes	No
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(b) If 'yes', how much money will be allocated for this purpose? (select the appropriate option).....

Less than R5 million	More than R5 million, but less than R10 million	More than R10 million, but less than R20 million	More than R20 million, but less than R50 million	More than R50 million
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5.10 Did your business operations cater for any of the following working from home models during the financial period concerned?.....

Fully remote	Hybrid	Not applicable
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**6. Exports and imports**

**Note:**

- If your enterprise either sold or purchased goods outside South Africa during the financial year, report the amounts received or paid.
- If your enterprise either provided or received services outside South Africa during the financial year, report the amounts received or paid.

**Exclude**

- Capital expenditure on assets.

R'000

6.1 Goods exported: Total amount received for goods sold outside South Africa

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Specify the nature and amount of the two largest items included in 'Goods exported' in Question 6.1.

Description of goods exported

R'000



R'000

6.2 Goods imported: Total amount paid for goods purchased outside South Africa

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Specify the nature and amount of the two largest items included in 'Goods imported' in Question 6.2.

Description of goods imported

R'000



R'000

6.3 Services exported: Total amount received for services rendered outside South Africa

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Specify the nature and amount of the two largest items included in 'Services exported' in Question 6.3.

Type of services exported

R'000



**Include**

- Fees for training and management services provided to establishments outside South Africa.
- Total amount received from rendering services outside South Africa.

R'000

6.4 Services imported: Total amount paid for services rendered outside South Africa

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Specify the nature and amount of the two largest items included in 'Services imported' in Question 6.4.

Type of services imported

R'000



**Include**

- Training, advertising, post, courier and telecommunication services, fees for management services and legal fees paid to establishments outside South Africa.
- Total amount paid to establishments outside South Africa for services received.

## Part 2 – Employment

### Definitions

- **Employee** is a person (permanently, temporarily or casually/seasonally employed) who normally works the agreed hours in his/her present job.
- **Full-time employees** are those (permanent, temporary or casual) who normally work the agreed hours i.e. **40 hours or more** per week.
- **Part-time employees** are those (permanent, temporary or casual) who usually work **less than 40 hours per** week.
- **Labour/employment brokers** are agents who recruit and administer workers on behalf of the enterprise. They do not provide any other service.

### 7. Number of employees who received salaries and wages for the last pay period ended on or before 30 June 2022

#### Include

- Directors who received a salary and/or a fee.
- Executive, managerial, casual and any other employees who received payment but are not included on the main payroll.
- Employees who were absent for part or all of the reference period but received payment through the payroll, including those who commenced or terminated employment.
- Employees on paid leave or on leave without payment.
- Employees paid on a commission basis and a retainer, wage or salary.
- Employees who received payment through the payroll from the Compensation Fund.
- Employees based abroad but paid from South Africa.
- Working proprietors of unincorporated businesses who received payment through the payroll.

#### Exclude

- Subcontractors and consultants.
- Labour/employment brokers (include in Question 8).
- Any employees who were not paid during the reference period.
- People paid by commission only, with no salary or wage component.
- Employees based in South Africa but paid from outside South Africa.

Employment	Male employees	Female employees	Total employees
Full-time			
Part-time			
<b>Total</b>			

### 8. Number of employees employed through labour/employment brokers for the last pay period ended on or before 30 June 2022 .....

#### Exclude

- Employees of service providers.
- Employees of subcontractors other than labour/employment brokers.

**Part 3 – Income items**

9. Sales of goods, **excluding VAT and discount allowed (must correspond with Part 7, Question 93)**.....

R'000

**Include**

- Sales of goods, including food, beverages and other retail products for resale.
- Export sales and export freight charges.
- Sales on long-term contracts, including progress payments billed.
- Delivery and/or installation **charges if not invoiced separately.**

**Exclude**

- Value added tax (VAT).
- Discount allowed.
- Interest received (**include in Question 11.1**).

R'000

10. Services rendered, **excluding VAT and discount allowed** .....

**Include**

- Income and fees from services rendered.
- Contract, subcontract and commission income.
- Management fees/charges from related and unrelated establishments.
- Subscription and membership fees.
- Administrative and commission charges received as an agent.
- Railage and transport-out.

**Exclude**

- Value added tax (VAT).
- Discount allowed.
- Interest received (**include in Question 11.1**).
- Export freight charges (**include in Question 9**).

R'000

11. **Total other income (sum of Question 11.1 to Question 11.7)** .....

R'000

- 11.1 Interest.....
- 11.2 Rental, leasing and hiring income .....
- 11.3 Dividends.....
- 11.4 Profit on financial and other assets: disposal of assets, realisation for cash and revaluation of assets.....
- 11.5 Profit on financial and other liabilities: redemption, liquidation and revaluation of liabilities .....
- 11.6 Government subsidies and incentives received (**only from South African government**) .....
- 11.7 Other income .....

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**Include**

Any other income item not listed above in **Question 9 to Question 11.6**.

Specify the nature and amount of the two largest items included in 'Other income' in **Question 11.7**.

Description of other income

R'000

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R'000

12. **Total income, excluding VAT and discount allowed (sum of Question 9 to Question 11)**.....



**Part 4 – Inventory**

R'000

13. Total opening values.....
14. Total closing values.....

**Part 5 – Expenditure items**

R'000

15. Purchases and transfers-in of goods, **excluding VAT and discount received (must correspond with Part 8, Question 123)** .....

**Include**

- Goods for resale not intended for packaging by this establishment.
- Goods intended for packaging by this establishment.
- Packaging and containers.
- Consumables, protective clothing, uniforms.
- Motor vehicle running expenditure, including parts and fuel **if part of operating expenditure.**

**Exclude**

- Value added tax (VAT).
- Discount received.
- Subcontract and commission expenses **(include in Question 16.1).**
- Opening and closing inventory **(include in Part 4).**
- Railage and transport-out **(include in Question 20).**
- Motor vehicle running expenditure, including parts and fuel, **if not part of operation (include in Question 21).**

**Definition**

**Subcontracting** is the business practice where a business employs additional enterprises or independent individuals to carry out work or deliver a service on contract to assist the company with completion of part of, or the overall project, task or activity.

R'000

16. Total subcontractors and labour/employment brokers paid **(sum of Question 16.1 to Question 16.2)** .....

**Include**

- Commission paid (outside concerns).
- Payments for work outsourced on contract.

**Exclude**

- Commission paid to own employees **(include in Question 17.1).**
- Payments for transport sub-contracted out **(include in Question 20).**

R'000

- 16.1 Subcontractors, **excluding labour/employment brokers**.....

R'000

- 16.2 Labour/employment brokers.....

**Definition**

**Employment costs** is the total cost of employment, including salaries, wages, service and other bonuses, allowances (including car allowances), overtime payments, retirement benefits, contributions to medical, pension and provident funds, unemployment insurance, accident funds and housing subsidies.

R'000

17. Total staff related costs (sum of Question 17.1 to Question 17.2) .....

R'000

17.1 Employment costs.....

**Include**

- Salaries and/or fees paid to directors, executives and managers.
- Commission if a retainer, wage or salary was also paid.
- Employer's contribution to pension, provident, medical aid, sick pay and other funds, e.g. Unemployment Insurance Fund (UIF) and the Compensation Fund.
- Payments made from South Africa to employers or employees based abroad.
- Payments for all types of leave.
- Incentive payments for piecework, or profit-sharing schemes.
- Fringe benefits paid in cash, e.g. housing, mortgage and rent subsidies, transport and cell phone allowances.
- Allowances and penalty payments.
- Bonuses.
- Payments that were made during the reference period, but that relate to other pay periods, e.g. annual leave, thirteenth cheque and leave gratuity payments.

**Exclude**

- Severance, termination and redundancy payments (**include in Question 17.2**).
- **Payments to subcontractors** and consultants who are self-employed and not part of this enterprise (**included in Question 16.1**).
- Payments to labour/employment brokers (**included in Question 16.2**).
- Payments paid from abroad to employers or employees based in South Africa.
- Reimbursement of expenses, e.g. travel, entertainment, meals and other expenses.
- The imputed value of fringe benefits.
- Fringe benefits tax.
- Staff welfare including amenities (canteen, crèche, gym).

R'000

17.2 Severance, termination and redundancy payments.....

R'000

18. Leasing and hiring of plant, machinery, equipment and vehicles under operating leases.

**Exclude**

Rental on land and buildings (**include in Question 19**).

R'000

19. Rental and leasing of land, buildings and other structures under operating leases .....

20. Railage and transport-out.....

**Include**

- Freight (by rail, road, sea and air).
- Payments for transport subcontracted out.
- Distribution costs.
- Delivery charges if invoiced separately.
- Storage and warehousing.

R'000

21. Motor vehicle running expenditure .....

- Include**
- Fuel for other vehicles **not part of operation.**
  - Spare parts (if not part of operation) and repairs done by own employees.
  - Motor vehicle clearance fees.
  - Motor vehicle licence fees and permits.
  - Motor vehicle parking fees.

- Exclude**
- Fuel, lubricants (including oils), gas, tyres, tubes and spare parts, **if part of operating expenditure (included in Question 15).**

R'000

22. Total other expenditure (sum of Question 22.1 to Question 22.10) .....

R'000

22.1 Interest (finance cost) .....

22.2 Insurance .....

22.3 Advertising, marketing, promotions .....

22.4 Depreciation and amortisation .....

22.5 Telecommunication and ICT .....

22.6 Losses on foreign transactions resulting from changes in foreign exchange rates .....

22.7 Losses on financial and other liabilities: redemption, liquidation and revaluation of liabilities .....

22.8 Losses on financial and other assets: disposal of assets, realisation for cash and revaluation of assets .....

- Include**
- Provision for bad debt and bad debt written off.
  - Assets written off.
  - Losses on share trading.
  - Impairment of assets.

22.9 Utilities (water and electricity) .....

22.10 Other expenditure .....

- Include**  
Any other expenditure item not listed above in **Question 15 to Question 22.10.**

Specify the nature and amount of the two largest items included in 'Other expenditure' in **Question 22.10.**

Description of other expenditure	R'000

R'000

23. Total expenditure, excluding VAT and discount received (sum of Question 15 to Question 22) .....

**Part 6 – Profit or loss, company tax, dividends, capital expenditure on new assets for the financial year**

**Note:**

- Provide the actual profit or loss figure as in the income statement of this enterprise for the reporting period.
- Report the result before taking into account the previous year’s losses, if any.
- Loss should be indicated with a minus (-) or brackets.

	R'000
24. <b>Net profit or loss before tax (Question 12 minus Question 13 plus Question 14 minus Question 23)</b> .....	
25. <b>Total company tax</b> .....	
26. <b>Net profit or loss after tax (Question 24 minus Question 25)</b> .....	
27. <b>Dividends paid or provided for</b> .....	
28. <b>Total capital expenditure on new assets (sum of Question 28.8, Column A plus column B)</b> .....	

**Include:**  
Assets acquired, renovations and additions during the financial period.

	Own assets (R'000) A	Right-of-use (leased) assets (R'000) B
28.1 Capital expenditure on land, buildings and construction works, road, parking areas and leasehold improvements.....		
28.2 Capital expenditure on plant, machinery, furniture and fittings, construction equipment and other office equipment.....		
28.3 Capital expenditure on computers, network equipment and other ICT equipment		
28.4 Capital expenditure on motor vehicles, trucks, aircraft, boats, trailers, locomotives, fleet and other transport equipment.....		
28.5 Capital work in progress (property, plant and equipment) .....		
28.6 Capital expenditure on intangible assets (e.g. software, goodwill) .....		
28.7 Other capital expenditure on new assets .....		

Specify the nature and amount of the two largest items included in ‘Other capital expenditure on new assets’ in Question 28.7.

Description of other capital expenditure on new assets	R'000	R'000

	Own assets (R'000) A	Right-of-use (leased) assets (R'000) B
28.8 <b>Total capital expenditure on new (own and right-of-use/leased) assets (sum of column A and column B, Question 28.1 to Question 28.7)</b> .....		

## Part 7 – Details of sales of goods

**Note:**

- Report all monetary values in rand thousands (R'000).
- Total sales of goods, **Question 93**, must correspond with the value reported in Part 3, Question 9.

Sales of goods	Income (R'000)	For office use
<b>A. Total sales from agricultural raw materials (not processed) and live animals (sum of Question 29 to Question 39)</b>		<b>TOTAL 000A</b>
<b>Agricultural raw materials</b>		
<b>29. Maize (sum of Question 29.1 and Question 29.2)</b>		<b>TOTAL 0029</b>
29.1 White maize		61111 0001
29.2 Yellow maize		61111 0002
<b>30. Other cereal grains and seeds</b>		61111 0003
<b>31. Beans and other legumes</b>		61111 0004
<b>32. Other crops (e.g. spices, sugar, fibres)</b>		61111 0005
<b>33. Oleaginous fruits, oil seeds and other plant products for the production of vegetable oils (e.g. olives, sunflower, canola)</b>		61111 0006
<b>34. Agricultural material, waste, residue and by-products used for animal feeding (e.g. bran, molasses, lucerne, forage)</b>		61111 0007
<b>35. Cut flowers, flower seeds, living plants</b>		61112 0001
<b>36. Unprocessed (raw) tobacco</b>		61113 0001
<b>37. Hides, skins and furskins, raw</b>		61115 0001
<b>38. Other raw agricultural and livestock products (e.g. natural honey, wool, hides, feathers)</b>		61119 0001
<b>39. Livestock and other live animals (sum of Question 39.1 to Question 39.3)</b>		<b>TOTAL 0039</b>
39.1 Livestock, not on auction or by commission agents		61114 0001
39.2 Pet animals, including birds and fish		61114 0002
39.3 Other live animals		61114 0003
<b>B. Total sales from food, beverages and tobacco products (sum of Question 40 to Question 60)</b>		<b>TOTAL 000B</b>
<b>Foodstuffs, excluding pet foods (include in Question 72.9)</b>		
<b>40. Fruits and nuts (fresh, frozen, preserved, processed, canned, dried, prepared)</b>		61121 0001
<b>41. Vegetables (fresh, frozen, preserved, processed, canned, dried, prepared)</b>		61121 0003
<b>42. Dairy products (e.g. milk, butter, cheese, cream, yogurt, ice cream) and eggs and egg products</b>		61122 0001
<b>43. Edible oils and fats of animal or vegetable origin (e.g. margarine, cooking oil, lard, tallow)</b>		61122 0003
<b>44. Meat and meat products (sum of Question 44.1 to Question 44.7)</b>		<b>TOTAL 0044</b>
44.1 Cattle (beef or veal), fresh, chilled or frozen		61123 0001
44.2 Pork, fresh, chilled or frozen		61123 0002
44.3 Lamb/sheep, fresh, chilled or frozen		61123 0003
44.4 Chicken, fresh, chilled or frozen		61123 0004
44.5 Ostrich, fresh, chilled or frozen		61123 0005
44.6 Other meat, fresh, chilled or frozen (e.g. goat, other poultry, venison)		61123 0006

## Part 7 – Details of sales of goods (continued)

Sales of goods	Income (R'000)	For office use
<b>B. Total sales from food, beverages and tobacco products (continued)</b>		
<b>Meat and meat products (concluded)</b>		
44.7 Processed meat products (e.g. ham, bacon, sausages, biltong, other prepared meats)		61123 0007
<b>Other foodstuffs, excluding pet foods</b>		
45. Fish and other seafood products		61124 0001
46. Sugar, chocolates, cocoa, sweets and sugar confectionary		61125 0000
47. Bread		61125 0003
48. Other bakery products, excluding bread		61125 0004
49. Coffee, tea and spices (processed)		61127 0001
50. Maize and wheat products		61129 0001
<b>51. Rice (sum of Question 51.1 to Question 51.3)</b>		<b>TOTAL 0051</b>
51.1 Brown rice (husked)		61129 0002
51.2 White rice (semi-milled/wholly milled rice)		61129 0003
51.3 Rice products		61129 0004
52. Pasta and other farinaceous products (e.g. macaroni, noodles, spaghetti)		61129 0005
53. Prepared dishes/meals (fresh and frozen), including oven-ready meals		61129 0006
54. Other edible food products (e.g. salty snacks, sauces, starches, instant breakfast foods)		61129 0009
<b>55. Non-alcoholic beverages (sum of Question 55.1 and Question 55.2)</b>		<b>TOTAL 0055</b>
55.1 Non-alcoholic beverages (soft drinks), energy drinks, fruit juices and syrups		61126 0001
55.2 Bottled water		61126 0002
<b>56. Alcoholic distilled beverages (sum of Question 56.1 to Question 56.3)</b>		<b>TOTAL 0056</b>
56.1 Brandy		61126 0003
56.2 Whiskey		61126 0004
56.3 Other spirits (e.g. vodka, gin)		61126 0005
<b>57. Beer and malt (sum of Question 57.1 to Question 57.3)</b>		<b>TOTAL 0057</b>
57.1 Lager beer		61126 0006
57.2 Sorghum beer		61126 0007
57.3 Malt and other beer		61126 0008
<b>58. Wines (sum of Question 58.1 to Question 58.3)</b>		<b>TOTAL 0058</b>
58.1 Natural (unfortified) wines (e.g. white, red)		61126 0009
58.2 Fortified wines (e.g. port, sherry)		61126 0010
58.3 Sparkling wines		61126 0011

## Part 7 – Details of sales of goods (continued)

Sales of goods	Income (R'000)	For office use
<b>B. Total sales from food, beverages and tobacco products (concluded)</b>		
<b>Other alcoholic beverages</b>		
59. Other alcoholic beverages (e.g. ciders, spirit coolers, ready-to-drinks [RTDs])		61126 0012
<b>Tobacco and tobacco products</b>		
60. Tobacco and tobacco products		61128 0001
<b>C. Total sales from textiles, clothing, clothing accessories and footwear (sum of Question 61 to Question 64)</b>		<b>TOTAL 000C</b>
<b>61. Textiles and textile products (sum of Question 61.1 to Question 61.4)</b>		<b>TOTAL 0061</b>
61.1 Yarns and threads for weaving, sewing or knitting		61131 0001
61.2 Fabrics (e.g. woven, knitted, crocheted)		61131 0002
61.3 Haberdashery (e.g. needles, buttons, lace, zips)		61131 0003
61.4 Other made-up household textile products (e.g. soft furnishings, curtains, household linens, towels, rugs, blankets, tents, ropes)		61132 0001
<b>62. Clothing and clothing accessories (sum of Question 62.1 to Question 62.5)</b>		<b>TOTAL 0062</b>
62.1 Men's and boys' clothing		61133 0001
62.2 Women's and girls' clothing		61133 0002
62.3 Babies' and toddlers' clothing, including textile nappies		61133 0003
62.4 Clothing accessories (e.g. hats, ties, gloves, belts)		61133 0004
62.5 Articles of artificial fur, except headgear		61133 0005
63. Unisex clothing, excluding footwear		61133 0006
<b>64. Footwear, excluding orthopaedic footwear (include in Question 69.3) (sum of Question 64.1 to Question 64.6)</b>		<b>TOTAL 0064</b>
64.1 Men's and boys' footwear, excluding sports footwear		61134 0001
64.2 Women's and girls' footwear, excluding sports footwear		61134 0002
64.3 Babies' and toddlers' footwear		61134 0003
64.4 Sports footwear		61134 0004
64.5 Parts of footwear (e.g. removable insoles, heels, tips)		61134 0005
64.6 Unisex footwear		61134 0006
<b>D. Total sales from household furniture, appliances, articles, components, equipment, reading materials and stationery (sum of Question 65 to Question 66)</b>		<b>TOTAL 000D</b>
<b>65. Household furniture, appliances, articles, components, equipment (sum of Question 65.1 to Question 65.5)</b>		<b>TOTAL 0065</b>
65.1 Household furniture, including mattresses, outdoor and patio furniture		61141 0001
65.2 Audio-visual apparatus and parts thereof (e.g. television sets, radios, loudspeakers, DJ-equipment, digital cameras, iPods, MP3 players) and recorded musical records, audio and video tapes, compact discs, cassettes, DVDs and MP3s		61142 0001
65.3 Household appliances and parts thereof		61144 0001
65.4 Household articles and requisites (e.g. cutlery, crockery, glassware, pots, pans, brooms, brushes)		61145 0000
65.5 Wickerwork, cork goods and wooden household articles		61146 0001

## Part 7 – Details of sales of goods (continued)

Sales of goods	Income (R'000)	For office use
<b>D. Total sales from household furniture, appliances, articles, components, equipment; reading materials and stationery (concluded)</b>		
<b>66. Reading materials and stationery (sum of Question 66.1 to Question 66.3)</b>		<b>TOTAL 0066</b>
66.1 Books, hard cover and paperback in print and newspapers, magazines and other periodicals, in print		61151 0001
66.2 Paper stationery (e.g. postcards, greeting cards, writing pads, diaries, exercise books, files)		61151 0003
66.3 Other printed matter (e.g. advertising leaflets, brochures, pamphlets, posters, calendars)		61151 0004
<b>E. Total sales from precious stones, jewellery and silverware</b>		
<b>67. Precious stones, jewellery and silverware (sum of Question 67.1 to Question 67.2)</b>		<b>TOTAL 0067</b>
67.1 Diamonds and other precious and semi-precious stones		61154 0001
67.2 Jewellery, other gold and silverware, coins and medals, watches, clocks and parts thereof		61154 0003
<b>F. Total sales from pharmaceuticals, medical and orthopaedic goods, cosmetics and toiletries, and cleaning preparations (sum of Question 68 to Question 71)</b>		
<b>68. Pharmaceutical goods (sum of Question 68.1 to Question 68.8)</b>		<b>TOTAL 0068</b>
68.1 Stimulants and depressants		61173 0001
68.2 Vaccines		61173 0002
68.3 Anti-microbial agents (e.g. ARVs, antibiotics, anti-malaria, TB, chemotherapeutic drugs)		61173 0003
68.4 Vitamins and minerals		61173 0004
68.5 Hormones and anti-hormones		61173 0005
68.6 Other medicines (e.g. respiratory, vascular, antacids, laxatives, cold and flu, dermatological preparations)		61173 0006
68.7 Homeopathic, herbal and traditional remedies		61173 0007
68.8 Medicines for veterinary use		61173 0008
<b>69. Medical and orthopaedic goods (sum of Question 69.1 to Question 69.4)</b>		<b>TOTAL 0069</b>
69.1 Non-prescription eyewear		61152 0002
69.2 Other medical supplies for medical or surgical purposes (e.g. plasters, gauze, dressings, swabs, bandages)		61174 0001
69.3 Orthopaedic devices, including orthopaedic footwear		61174 0002
69.4 Medical and surgical equipment and instruments		61174 0003
<b>70. Cosmetics, perfumery and toiletries (sum of Question 70.1 to Question 70.3)</b>		<b>TOTAL 0070</b>
70.1 Cosmetics		61175 0001
70.2 Perfumery		61175 0002
70.3 Toiletries (e.g. toilet soap, shampoo, shaving products, toothpaste)		61175 0003



## Part 7 – Details of sales of goods (continued)

Sales of goods	Income (R'000)	For office use
<b>F. Total sales from pharmaceuticals, medical and orthopaedic goods, cosmetics and toiletries, and cleaning preparations (concluded)</b>		
<b>71. Household cleaning chemicals and washing and polishing preparations (sum of Question 71.1 and Question 71.2)</b>		<b>TOTAL 0071</b>
71.1 Household cleaning chemicals		61176 0000
71.2 Washing and polishing preparations		61176 0001
<b>G. Total sales from miscellaneous consumer and sports and recreational goods (sum of Question 72 to Question 73)</b>		
<b>72. Miscellaneous consumer goods (sum of Question 72.1 to Question 72.12)</b>		<b>TOTAL 0072</b>
72.1 Lighting equipment, components and accessories (e.g. lamps, light bulbs, tubes, lamp shades)		61143 0001
72.2 Photographic and optical goods and parts thereof, excluding eyewear		61152 0003
72.3 Toys, games and hobby supplies, excluding computer and video games		61153 0001
72.4 Tanned/dressed leather, leather goods, luggage and travel accessories, including handbags		61156 0001
72.5 Rubber tyres and tubes		61159 0001
72.6 Musical instruments		61159 0002
72.7 Weapons (firearms) and ammunition, including sporting shotguns and rifles		61189 0004
72.8 Electric accumulators, primary cells, batteries and parts thereof		61159 0003
72.9 Pet food, novelties and accessories		61111 0009
72.10 Wallpaper		61163 0000
72.11 Lawnmowers, garden tools and equipment		61186 0001
72.12 Other miscellaneous consumer goods		61159 0009
<b>73. Sports and recreational goods (sum of Question 73.1 to Question 73.7)</b>		<b>TOTAL 0073</b>
73.1 Bicycles, biking equipment, parts and accessories		61155 0001
73.2 Hunting, fishing and camping equipment and requisites, excluding sporting shotguns and rifles		61155 0002
73.3 Surf and surfboard equipment and accessories		61155 0003
73.4 Golf equipment and accessories		61155 0004
73.5 Gymnasium exercise and fitness apparatus		61155 0005
73.6 Other sports goods (e.g. cricket, tennis, rugby, hockey, soccer) equipment and accessories		61155 0009
73.7 All other sporting and recreational goods (e.g. pleasure and sporting boats, pool tables, playground equipment)		61155 0010
<b>H. Total sales from intermediate products, building materials, hardware, waste and scrap (sum of Question 74 to Question 82)</b>		
<b>74. Solid fuels (sum of Question 74.1 and Question 74.2)</b>		<b>TOTAL 0074</b>
74.1 Coke and semi-coke of coal		61191 0000
74.2 Other solid fuels (e.g. firewood, briquettes, charcoal)		61191 0001
<b>75. Liquid and gaseous fuels (sum of Question 75.1 to Question 75.7)</b>		<b>TOTAL 0075</b>
75.1 Crude oil		61191 0002
75.2 Petrol		61191 0003

## Part 7 – Details of sales of goods (continued)

Sales of goods	Income (R'000)	For office use
<b>H. Total sales from intermediate products, building materials, hardware, waste and scrap (continued)</b>		
<b>Liquid and gaseous fuels (concluded)</b>		
75.3 Diesel		61191 0004
75.4 Paraffin		61191 0005
75.5 LPG (liquid petroleum gas)		61191 0006
75.6 Gaseous fuels		61191 0009
75.7 Lubricants (including greases)		61191 0010
<b>76. Metal ores and concentrates (sum of Question 76.1 to Question 76.3)</b>		<b>TOTAL 0076</b>
76.1 Ferrous metal ores and concentrates		61192 0001
76.2 Non-ferrous metal ores and concentrates		61192 0002
76.3 Precious metals		61192 0003
<b>77. Metal in primary or mill forms (sum of Question 77.1 to Question 77.2)</b>		<b>TOTAL 0077</b>
77.1 Ferrous metal in primary forms, not further worked than hot- or cold rolled		61192 0004
77.2 Non-ferrous metal in primary forms, not further worked than hot- or cold rolled		61192 0005
<b>Semi-finished metal products</b>		
<b>78.</b> Ferrous and non-ferrous semi-finished metal products (e.g. castings, forgings, ferro-alloys)		61192 0009
<b>79. Construction materials and hardware (sum of Question 79.1 to Question 79.15)</b>		<b>TOTAL 0079</b>
79.1 Building materials (e.g. cement, concrete, plaster, lime), articles thereof (e.g. bricks, tiles, blocks) and ceramic (clay) construction goods		61161 0001
79.2 Sand, aggregates, gravel, asphalt		61199 0011
79.3 Wood-based boards and panels, veneer sheets and sheets for plywood		61161 0002
79.4 Builders' joinery and carpentry of wood (e.g. roof trusses, window and door frames, doors)		61161 0003
79.5 Refractory ceramic construction goods		61161 0005
79.6 Dimension building or monumental stone and articles thereof		61161 0006
79.7 Building glass, flat glass, presses or moulded glass for construction purposes, including glass mirrors		61161 0007
79.8 Installation fittings and fixtures (e.g. gutters, conduits, brackets) and sanitary ware (e.g. baths, wash basins)		61162 0001
79.9 Textile and vinyl (plastic) floor, ceiling and wall coverings in rolls, sheets, tiles (e.g. carpets, linoleum, tiles)		61163 0001
79.10 Paints		61164 0001
79.11 Varnishes, lacquers and other construction chemicals		61164 0002
79.12 Structural steel and structural metal products and parts thereof		61199 0001
79.13 Insulated wire and cables and wiring accessories		61199 0002
79.14 Builders' hardware (e.g. hand and machine tools, nails, bolts, screws, locks, hinges)		61165 0001
79.15 Other building materials		61161 0009

## Part 7 – Details of sales of goods (continued)

Sales of goods	Income (R'000)	For office use
<b>H. Total sales from intermediate products, building materials, hardware, waste and scrap (concluded)</b>		
<b>80. Other intermediate products, waste and scrap (sum of Question 80.1 to Question 80.7)</b>		<b>TOTAL 0080</b>
80.1 Textile fibres (natural and man-made), prepared for spinning		61131 0005
80.2 Plastic materials in primary form (e.g. polymers, synthetic resins, man-made fibres)		61171 0005
80.3 Rubber and rubber products in primary form or in plates, sheets or strips		61171 0006
80.4 Timber (wood in the rough, whether treated or not)		61193 0001
80.5 Pulp, paper and paperboard in rolls or sheets and household, sanitary or hospital paper and paperboard articles, including disposable nappies		61194 0001
80.6 Waste, scrap and materials for recycling		61195 0001
80.7 Packaging materials		61199 0005
<b>81. Fertilisers and agrochemical products (sum of Question 81.1 to Question 81.5)</b>		<b>TOTAL 0081</b>
81.1 Ammonium fertilisers		61172 0001
81.2 Nitrate fertilisers		61172 0002
81.3 Potassium fertilisers		61172 0003
81.4 Other fertilisers (e.g. phosphate, compound, mixed)		61172 0004
81.5 Other agrochemical products (e.g. insecticides, pesticides, fungicides, herbicides)		61172 0005
<b>82. Industrial chemicals, excluding construction chemicals (sum of Question 82.1 to Question 82.3)</b>		<b>TOTAL 0082</b>
82.1 Adhesives and sealants (glues)		61171 0001
82.2 Chemical additives (e.g. antifreeze, hydraulic fluids, catalysts)		61171 0002
82.3 Other chemical treatment preparations for industrial uses		61171 0003
<b>I. Total sales from machinery, equipment and supplies (sum of Question 83 to Question 91)</b>		<b>TOTAL 0001</b>
<b>83. Office and accounting machinery, furniture and equipment (sum of Question 83.1 to Question 83.3)</b>		<b>TOTAL 0083</b>
83.1 Computers and computing machinery, components and related equipment and devices (e.g. USBs, printers)		61184 0001
83.2 Packaged computer software, including computer and video games		61184 0002
83.3 Other office and accounting machinery and equipment, including office furniture		61183 0001
<b>84. Other machinery, equipment and components (sum of Question 84.1 to Question 84.3)</b>		<b>TOTAL 0084</b>
84.1 Precision equipment and instruments for measuring, testing, checking, navigating (GPSs) and other purposes		61152 0004
84.2 Transport equipment and replacement parts thereof, excluding motor vehicles, motor cycles, cycles, sport and pleasure boats		61182 0001
84.3 Electronic equipment and components, excluding computers		61185 0001

## Part 7 – Details of sales of goods (concluded)

Sales of goods	Income (R'000)	For office use
<b>I. Total sales from machinery, equipment and supplies (concluded)</b>		
<b>85. Telecommunication equipment (sum of Question 85.1 to Question 85.3)</b>		<b>TOTAL 0085</b>
85.1 Fixed line instruments		61185 0002
85.2 Wireless instruments (e.g. cellphones)		61185 0003
85.3 Other telecommunication equipment, including cards with magnetic strip or chip (smartcards) and disks, tapes, storage devices, not recorded		61185 0004
<b>86. Agricultural machinery, equipment and components (sum of Question 86.1 to Question 86.4)</b>		<b>TOTAL 0086</b>
86.1 Soil preparation and cultivation machinery (e.g. tractors, ploughs)		61186 0002
86.2 Other silage, harvesting and threshing machinery and equipment		61186 0003
86.3 Poultry keeping machinery and equipment		61186 0004
86.4 Other agricultural machinery, equipment and components		61186 0005
<b>Forestry machinery, equipment and components</b>		
<b>87. Forestry machinery, equipment and components (e.g. saws, handling and lifting equipment)</b>		61186 0009
<b>88. Construction machinery, equipment and components (sum of Question 88.1 to Question 88.4)</b>		<b>TOTAL 0088</b>
88.1 Construction vehicles (e.g. bulldozers, caterpillars)		61187 0001
88.2 Mechanical shovels, excavators, cranes		61187 0002
88.3 Concrete mixers		61187 0003
88.4 Other construction machinery, equipment and components		61187 0004
<b>89. Mining machinery, equipment and components (sum of Question 89.1 to Question 89.2)</b>		<b>TOTAL 0089</b>
89.1 Boring, drilling, sinking and tunnelling		61187 0005
89.2 Other mining machinery, equipment and components		61187 0006
<b>90. Other machinery, equipment and components (sum of Question 90.1 to Question 90.4)</b>		<b>TOTAL 0090</b>
90.1 Forklifts		61189 0005
90.2 Other industry-specific machinery, equipment and components		61188 0001
90.3 General purpose machinery, equipment and components (e.g. pumps, furnaces, valves, bearings)		61189 0001
90.4 Electrical machinery, equipment and components (e.g. generators, electric motors, transformers)		61189 0002
<b>91. Electrical switchgear, circuit breakers, inverters and related distribution and control apparatus</b>		61189 0003
<b>92. Sales of other goods</b>		61199 9999

Specify the nature and amount of the two largest items included in 'Sales of other goods' in Question 92.

Description of sales of other goods	R'000

	R'000	
<b>93. Total sales of goods (sum of Question 29 to Question 92) (must correspond with Part 3, Question 9)</b>		<b>TOTAL SALE</b>

## Part 8 – Details of purchases and transfers-in of goods

**Note:**

- Report all monetary values in rand thousands (R'000).
- The total purchases and transfers-in of goods, **Question 123**, must correspond with the value reported in **Part 5, Question 15**.

Purchases and transfers-in of goods	R'000	For office use
94. Agricultural raw materials		0100000
95. Live animals and animal products, excluding meat		0200000
96. Crude oil and natural gas		1200000
97. Metal ores and minerals		1600000
98. Food		2000000
99. Beverages		2400000
100. Tobacco and tobacco products		2500000
101. Textiles and textile products, including leather		2600000
102. Clothing and made-up accessories		2800000
103. Footwear		2930000
104. Construction materials and builders' hardware		3000000
105. Reading materials and stationery		3200000
106. Fuels (solid, liquid, gaseous) and refined petroleum products		3300000
107. Chemicals, fertilisers, pesticides and other chemical preparations		3400000
108. Pharmaceuticals, medical goods, cosmetics and toiletries		3500000
109. Paints		3511100
110. Varnishes, lacquers and other construction chemicals		3511200
111. Sports and leisure goods, toys, games and parts thereof		3800000
112. Household furniture		3810000
113. Precious and semi-precious stones, jewellery and silverware		3820000
114. Waste and scrap		3900000
115. Non-electrical machinery, equipment, apparatus and parts thereof		4000100
116. Domestic (household) appliances, equipment and articles		4480000
117. Office furniture, computers, related equipment and devices		4500000
118. Electrical machinery, equipment, apparatus and parts thereof		4600000
119. Containers and packaging materials, including pallets		9900001
120. Consumables (e.g. protective clothing, cleaning materials)		9900002
121. Miscellaneous consumer goods of any material		5900000
122. Other purchases and transfers-in of goods		9999999

Specify the nature and amount of the two largest items included in 'Other purchases and transfers-in of goods' in **Question 122**.

Description of other purchases and transfers-in of goods	R'000
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>

R'000

<b>123. Total purchases and transfers-in of goods (sum of Question 94 to Question 122) (must correspond with Part 5, Question 15)</b>		<b>TOTPURC</b>
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**Part 9 – Income from sales of goods and services rendered (by type of customer)****Note:**

Report all monetary values in rand thousands (R'000).

<b>Income from sales of goods and services rendered (by type of customer)</b>	<b>Income (R'000)</b>
124. Individuals and households	
125. Businesses (including NGO's)	
126. Government (national, provincial and local) , including parastatals/SOE's	
<b>127. Total income from sales of goods and services rendered (by type of customer) (sum of Question 124 to Question 126) (must correspond with Part 3, Question 9 plus Question 10)</b>	

**Part 10 – Income from sales of goods and services rendered (by method of payment)****Note:**

Report all monetary values in rand thousands (R'000).

<b>Income from sales of goods and services rendered (by method of payment)</b>	<b>Income (R'000)</b>
128. Cash	
129. Bank card	
130. Retail card/in-store card	
131. Transfers, including internet (electronic) transfers	
132. Other (specify)	
<b>133. Total income from sales of goods and services rendered (by method of payment) (sum of Question 128 to Question 132) (must correspond with Part 3, Question 9 plus Question 10)</b>	

## Part 11 – Income from sales of goods and services rendered (by method of selling)

**Note:**

Report all monetary values in rand thousands (R'000).

Income from sales of goods and services rendered (by method of selling)	Income (R'000)
134. Electronic commerce (online selling of goods or facilitating the sale of goods through the internet or other electronic means)	
135. Store or display showroom (selling from a fixed or permanent location with physical display of priced merchandise and/or from a counter)	
136. Warehouse or office (including telephone/fax orders or outside sales representatives)	
137. Mail order	
138. Direct selling (selling in a face-to-face manner away from a fixed location, such as house-to-house, party plan, or temporary kiosk sales)	
139. Vending machines	
140. Commission agents, commodity brokers, auctioneers on behalf/on account of others	
141. Other methods of selling	

Specify the nature and amount of the two largest items included in 'Other methods of selling' in Question 141.

Description of other methods of selling	R'000

R'000

142. Total income from sales of goods and services rendered (by method of selling) (sum of Question 134 to Question 141) (must correspond with Part 3, Question 9 plus Question 10)	
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## Part 12 – Electricity generated by the enterprise

143. Did the enterprise have any installed capacity for electricity generation during the financial year?.....

Yes

No

Electricity generated	Megawatts (MW)	Megawatt-hours (MWh)	Cost (R'000)
143.1 Installed capacity for electricity generation at the end of the financial year.....			
143.2 Electricity the enterprise generated for own-consumption during the financial year.....			

