

Post and Telecommunications large sample survey, 2022

Postal and courier services

↓ *When contacting Stats SA, please quote this number:*

Reference number	
Legal name	
Trading name	
Address	
Postal code	



stats sa

Department:
Statistics South Africa
REPUBLIC OF SOUTH AFRICA

↑ *Please correct any errors in the address label above.*

Purpose of the survey

The Post and Telecommunications' services industry large sample survey is conducted once every three to five years. The survey collects data on the nature (activities) and structure of the postal and courier services industry. The collected information is used by government for policy formulation and decision-making, and to monitor the performance of the industry. These statistics can also be used in analysis of comparative business and investment decisions.

The results will be published in a statistical report (Report No. 75-01-01). These results will also be made available on our website: www.statssa.gov.za and will be forwarded to you via e-mail. Previous reports can also be viewed on this website.

Collection authority

The information required is collected under section 16 of the Statistics Act (Act No. 6 of 1999). Your cooperation is sought in completing and returning this questionnaire by the due date. **According to the Act, the provision of the information sought is compulsory.**

Confidentiality

According to section 17 of the Statistics Act (Act No. 6 of 1999), your completed questionnaire **will be treated as strictly confidential** by Statistics South Africa (Stats SA). Results are presented in an aggregated form only.

Protection of Personal Information Act

We confirm that the Statistics Act is consistent with the conditions stipulated in the Protection of Personal Information Act (**POPIA**) (Act No. 04 of 2013).

Reference period

This questionnaire must be completed for your financial year ending on any date between **01 July 2021 and 30 June 2022**.

Due date

Please complete this questionnaire and return it by email to Stats SA by .

Stats SA recommends that you retain a copy to refer to in the event of a query.

Help available

If you experience problems completing this questionnaire, or find that it will be difficult for you to meet the due date, please contact:

- Name:
- Telephone number:
- Email address:

Person whom Stats SA should contact if any queries arise regarding the completed questionnaire

Name		Telephone number	
Position or title		Cellphone number	
Signature		Email address	
Date			

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Please note:

- All figures should **exclude value added tax (VAT)**, discount allowed and discount received.
- Only the **South African-based activities** of the enterprise should be included in the questionnaire.
- Information reported in this questionnaire should comply with South African Generally Accepted Accounting Practice (SA GAAP) or International Financial Reporting Standards (IFRS).
- If exact figures are not available, provide careful estimates.
- The items listed under ‘**Include**’ and ‘**Exclude**’ are only examples and should not be taken as a complete list of items to be included or excluded.
- Report all monetary values in **rand thousands** (R’000). For example, if the value is R6 000, write 6, if it is R79 000, write 79, if it is R1 980 000, write 1 980 and so on.

Part 1 – General information

1. Registration of the business and the location of the business or head office

Registered/legal name					
Trading name(s).....					
Company registration number.....					
Income tax number					
VAT number					
Street number					
Street name.....					
Province					
Village/town/city					
Physical address postal code					
GPS coordinates.....	Latitude:				
	Longitude:				

2. Indicate your type of ownership or type of organisation (Mark the appropriate box with an ‘X’)

Individual (Sole Proprietor)	
Partnership.....	
Public company (Ltd)	
Private company (Pty Ltd).....	
Public corporation	
Close corporation (CC)	
Cooperative society (Co-op)	
State-owned enterprise (SOE).....	
Non-profit institution/company/organisation (section 21).....	
Joint venture.....	
Trust	
Other (specify)	

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3. Period covered by this questionnaire

Note:

This questionnaire should be completed for the financial year of the enterprise that **ends on any date between 01 July 2021 and 30 June 2022, according to your usual reporting schedule.**

Examples

- 01 August 2020– 31 July 2021
- 01 October 2020 – 30 September 2021
- 01 January 2021 – 31 December 2021
- 01 February 2021 – 31 January 2022
- 01 March 2021 – 28 February 2022
- 01 April 2021 – 31 March 2022
- 01 July 2021 – 30 June 2022

Indicate the period covered by this questionnaire.

From							
D	D	M	M	Y	Y	Y	Y

To							
D	D	M	M	Y	Y	Y	Y

Indicate any **changes** that have occurred in this enterprise during the financial year: (Mark the appropriate box with an 'X').....

Change of financial year	Takeover	Merger	Acquisition	New location	Name change	Liquidation	Closure	New company
Other (specify):								

Also indicate any **major events** that impacted significantly on sales of goods and services rendered: (Mark the appropriate box with an 'X').....

Covid-19 pandemic (Lockdown)	Economic downturn	Fire	Natural disaster	Crime
Supply constraints	New contracts	Prices	Other (specify):.....	

4. Indicate the main activity, as well as any secondary activity/activities from which the enterprise derived its income during the reporting period

Note:

Describe the main and/or secondary activities as clearly as possible in the appropriate space.

4.1 Main activity:

.....	For official use	
.....	5-digit SIC	
.....		

4.2 Secondary activities:

.....	For official use	
.....	5-digit SIC	
.....		

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5. Information and communication technology (ICT) usage (Mark the appropriate box with an 'X')

Definitions

Computing device: A device capable of receiving information (data) in a particular form and of performing a sequence of operations in accordance with a predetermined, but variable, set of procedural instructions (program), to produce a result in the form of information or signals. This includes a desktop, portable or handheld computer or device (e.g. personal digital assistants, smartphone, notebook), laptop or mainframe.

Internet banking: An electronic payment system that enables customers of a bank or other financial institutions to conduct a range of financial transactions through the financial institution's website.

Electronic government (e-government): The employment of the Internet for delivering government information and services to citizens, private companies and other public, profit, and non-profit organisations.

Digital innovation: The process of transforming a company's existing value chain with digital equivalents.

5.1 Does this enterprise use computing devices for business purposes?.....

Yes	No
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5.2 Does this enterprise use the Internet for business purposes?.....

Yes	No
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5.3 If 'no', what factors prevent your company from using Internet or digital innovation?.....

Slow Internet connection	High price of data	Employees do not have the necessary skills to use Internet	ICT is not necessary to conduct our business	Other
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5.4 Which mode(s) of internet connectivity is (are) used for business purposes? (You may choose more than one option).....

Fibre	Fixed LTE	Fixed 5G	Other	None
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5.5 What are the main uses of internet or digital innovation in the enterprise? (You may choose more than one option)

Email	Business promotions (advertising) (e.g. social networks, online market places)	e-government	e-learning	ICT-based supply chains (e.g. tracking systems) to conduct business	Information services
Internet banking	Virtual teams, remote working, telecommunity	VoIP (e.g. Skype, WhatsApp calling)	Receive orders/bookings	Place orders/bookings	Other (specify): _____

5.6 (a) Does this enterprise have a web page for business purposes?.....

Yes	No
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(b) If 'yes', what is the main purpose of the website?.....

Advertising of own business	Selling goods and services	Update clients with news related to your business	Other
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(c) Can financial transactions with your enterprise be undertaken on the website?.....

Yes	No
-----	----

5.7 Does this enterprise utilise an online/mobile application to receive orders?.....

Yes	No
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5.8 (a) Is the ICT department of this enterprise outsourced?.....

Yes	No
-----	----

(b) If 'yes', to what extent is ICT outsourced?.....

Fully	Partially
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5.9 (a) Does this enterprise plan to invest in ICT over the next three years?.....

Yes	No
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(b) If 'yes', how much money will be allocated for this purpose? (select the appropriate option).....

Less than R5 million	More than R5 million, but less than R10 million	More than R10 million, but less than R20 million	More than R20 million, but less than R50 million	More than R50 million
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5.10 Did your business operations cater for any of the following working from home models during the financial period concerned?.....

Fully remote	Hybrid	Not applicable
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6. Exports and imports**Note:**

- If your enterprise either sold or purchased goods outside South Africa during the financial year, report the amounts received or paid.
- If your enterprise either provided or received services outside South Africa during the financial year, report the amounts received or paid.

Exclude

- Capital expenditure on assets.

R'000

6.1 Goods exported: Total amount received for goods sold outside South Africa

Specify the nature and amount of the two largest items included in 'Goods exported' in Question 6.1.

Description of goods exported

R'000

R'000

6.2 Goods imported: Total amount paid for goods purchased outside South Africa

Specify the nature and amount of the two largest items included in 'Goods imported' in Question 6.2.

Description of goods imported

R'000

R'000

6.3 Services exported: Total amount received for services rendered outside South Africa

Specify the nature and amount of the two largest items included in 'Services exported' in Question 6.3.

Type of services exported

R'000

Include

- Fees for training and management services provided to establishments outside South Africa.
- Total amount received from rendering services outside South Africa.

R'000

6.4 Services imported: Total amount paid for services rendered outside South Africa

Specify the nature and amount of the two largest items included in 'Services imported' in Question 6.4.

Type of services imported

R'000

Include

- Training, advertising, post, courier and telecommunication services, fees for management services and legal fees paid to establishments outside South Africa.
- Total amount paid to establishments outside South Africa for services received.

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Part 2 – Employment

Definitions

- **Employee** is a person (permanently, temporarily or casually/seasonally employed) who normally works the agreed hours in his/her present job.
- **Full-time employees** are those (permanent, temporary or casual) who normally work the agreed hours, i.e. **40 hours or more** per week.
- **Part-time employees** are those (permanent, temporary or casual) who usually work **less than 40 hours per week**.
- **Labour/employment brokers** are agents who recruit and administer workers on behalf of the enterprise. They do not provide any other service.

7. Number of working proprietors and employees who received salaries and wages for the last pay period ended on or before 30 June 2022

Include

- Directors who received a salary and/or a fee.
- Executive, managerial, casual and any other employees who received payment but are not included on the main payroll.
- Employees who were absent for part or all of the reference period but received payment through the payroll, including those who commenced or terminated employment.
- Employees on paid leave or on leave without payment.
- People paid by commission only, with no salary or wage component.
- Employees paid on a commission basis and a retainer, wage or salary.
- Employees who received payment through the payroll from the Compensation Fund.
- Employees based abroad but paid from South Africa.
- Working proprietors/working partners of unincorporated businesses who are paid.

Exclude

- Subcontractors and consultants who are self-employed.
- Labour/employment brokers (**include in Question 8**).
- Any employees who were not paid during the reference period.
- Employees based in South Africa but paid from outside South Africa.

Employment	Male employees	Female employees	Total employees
Full-time			
Part-time			
Total			

8. Number of employees employed through labour/employment brokers for the last pay period ended on or before 30 June 2022

Exclude

- Employees of service providers.
- Employees of subcontractors other than labour/employment brokers.

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Part 3 – Income items

9. Sales of goods, **excluding VAT and discount allowed** R'000

- Include**
- Export sales.
 - Goods for resale.
 - Sales on long-term contracts, including progress payments billed.
 - Packaging material sold.

- Exclude**
- Value added tax (VAT).
 - Discount allowed.
 - Interest received **(include in Question 11.1)**.

10. Income from services rendered, **excluding VAT and discount allowed (must correspond with Part 7, Question 55)** R'000

- Include**
- Income from postal, courier and other related services.
 - Income from supporting/auxiliary services to postal and courier and delivery services.
 - Income and fees from other services.
 - Contract, subcontract and commission income.
 - Income from consulting services.
 - Management and administrative fees received.
 - Handling fees received.

- Exclude**
- Value added tax (VAT).
 - Discount allowed.
 - Interest received **(include in Question 11.1)**.
 - Rent received and hiring income **(include in Question 11.2)**.

11. **Total other income (sum of Question 11.1 to Question 11.8)** R'000

	R'000
11.1 Interest.....	
11.2 Rental, leasing and hiring income	
11.3 Profit on financial and other assets: disposal of assets, realisation for cash and revaluation of assets.....	
11.4 Profit on financial and other liabilities: redemption, liquidation and revaluation of liabilities	
11.5 Profit on foreign exchange as a result of variations in foreign exchange rates or transactions.....	
11.6 Government subsidies and incentives received (only from South African government)	
11.7 Insurance recoveries	
11.8 Other income	

- Include**
Any other income item not listed above in **Question 9 to Question 11.7**.

Specify the nature and amount of the two largest items included in 'Other income' in **Question 11.8**.

Description of other income	R'000

12. **Total income, excluding VAT and discount allowed (sum of Question 9 to Question 11)** R'000

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Part 4 – Inventory

13. Total opening value	R'000 <input style="width: 100%; height: 30px;" type="text"/>
14. Total closing value	<input style="width: 100%; height: 30px;" type="text"/>

Part 5 – Expenditure items

15. Purchases and transfers-in of goods, excluding VAT and discount received (must correspond with Part 8, Question 60)	R'000 <input style="width: 100%; height: 30px;" type="text"/>
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- Include**
- Fuel, lubricants (including oils), gas, tyres, tubes and spare parts, **if part of operating expenditure.**
 - Goods for resale (e.g. stationery).
 - Goods intended for packaging by this establishment.
 - Packaging and containers.
 - Consumables, hand tools, protective clothing, uniforms and cleaning materials.

- Exclude**
- Value added tax (**VAT**).
 - Discount received.
 - Motor vehicle running expenditure, including parts and fuel, **if not part of operating expenditure (include in Question 20).**
 - Capital expenditure on assets **(include in Question 27).**
 - Subcontract and commission expenses **(include in Question 16.1).**
 - Opening and closing stock **(included in Part 4).**

Definition
Subcontracting is the business practice where a business employs additional enterprises or independent individuals to carry out work or deliver a service on contract to assist the company with the completion of part or the overall project, task or activity.

16. Total subcontractors and labour/employment brokers paid (sum of Question 16.1 and Question 16.2)	R'000 <input style="width: 100%; height: 30px;" type="text"/>
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- Include**
- Commission paid (outside concerns).
 - Payments for work outsourced on contract, **including other couriers.**
 - Payments for **freight clearing and forwarding.**
 - Storage and warehousing.

- Exclude**
- Commission paid to own employees **(include in Question 17).**

16.1 Subcontractors, excluding labour/employment brokers	R'000 <input style="width: 100%; height: 30px;" type="text"/>
16.2 Labour/employment brokers	<input style="width: 100%; height: 30px;" type="text"/>

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Definition

Employment cost is the total cost of employment, including salaries, wages, service and other bonuses, allowances (including car allowances), overtime payments, retirement benefits, contributions to medical, pension and provident funds, unemployment insurance and accident funds and housing subsidies.

R'000

17. Total staff-related costs (sum of Question 17.1 and Question 17.2)

R'000

17.1 Employment costs

Include

- Salaries and/or fees paid to directors, executives and managers.
- Commission if a retainer, wage or salary was also paid.
- Employer's contribution to pension, provident, medical aid, sick pay and other funds, e.g. Unemployment Insurance Fund (UIF) and the Compensation Fund.
- Payments made from South Africa to employers or employees based abroad.
- Payments for all types of leave.
- Incentive payments for piecework, or profit-sharing schemes.
- Fringe benefits paid in cash, e.g. housing, mortgage and rent subsidies, transport and cellphone allowances.
- Allowances and penalty payments.
- Bonuses.
- Payments that were made during the reference period, but that relate to other pay periods, e.g. annual leave, thirteenth cheque and leave gratuity payments.

Exclude

- Severance, termination and redundancy payments (include in Question 17.2).
- Payments to subcontractors and consultants who are self-employed and not part of this enterprise (included in Question 16.1).
- Payments to labour/employment brokers (included in Question 16.2).
- Payments paid from abroad to employers or employees based in South Africa.
- Reimbursement of expenses, e.g. travel, entertainment, meals and other expenses.
- The imputed value of fringe benefits.
- Fringe benefits tax.
- Staff welfare including amenities (canteen, crèche, gym).

R'000

17.2 Severance, termination and redundancy payments

R'000

18. Leasing and hiring of plant, machinery, equipment and vehicles under operating leases

Exclude

Rental on land and buildings (include in Question 19).

R'000

19. Rental and leasing of land, buildings and other structures under operating leases

20. Motor vehicle running expenditure

Include

- Fuel for other vehicles **not part of operating expenditure.**
- Spare parts (if not part of operating expenditure) and repairs done by own employees.
- Motor vehicle clearance fees.
- Motor vehicle licence fees and permits.
- Motor vehicle parking fees.

Exclude

Fuel, lubricants (including oils), gas, tyres, tubes, spare parts and road tolls **if part of operating expenditure (included in Question 15).**

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• Road tolls.

R'000

21. Total other expenditure (sum of Question 21.1 to Question 21.12)

R'000

21.1 Interest (finance cost)

21.2 Insurance

21.3 Advertising, marketing, promotions

21.4 Depreciation and amortisation

21.5 Repair and maintenance

21.6 Telecommunication and ICT

21.7 Cross-border costs (e.g. fluctuation of the currency in which a transaction is processed), including customs and excise duties

21.8 Losses on financial and other liabilities: redemption, liquidation and revaluation of liabilities

21.9 Losses on financial and other assets: disposal of assets, realisation for cash and revaluation of assets

Include

- Provision for bad debt and bad debt written off.
- Assets written off.
- Losses on share trading.
- Impairment of assets.

R'000

21.10 Professional fees (accounting, legal, consulting, advisory, management and administration services)

21.11 Security services

21.12 Other expenditure

Include

Any other expenditure item not listed above in Question 15 to Question 21.11.

Specify the nature and amount of the two largest items included in 'Other expenditure' in Question 21.12.

Description of other expenditure

R'000

R'000

22. Total expenditure, excluding VAT and discount received (sum of Question 15 to Question 21)

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Part 6 – Profit or loss, company tax, dividends and capital expenditure on new assets for the financial year

Note:

- Provide the actual profit or loss figure as in the income statement of this enterprise for the reporting period.
- Report the result before taking into account the previous year's losses, if any.
- Loss should be indicated with a minus (-) or brackets.

	R'000
23. Net profit or loss before tax (Question 12 minus Question 13 plus Question 14 minus Question 22)	[]
24. Total company tax	[]
25. Net profit or loss after tax (Question 23 minus Question 24)	[]
26. Dividends paid or provided for	[]
27. Total capital expenditure on new assets (sum of Question 27.8, Column A plus column B)	[]

Include:

Assets acquired, renovations and additions during the financial period.

	Own assets (R'000) A	Right-of-use (leased) assets (R'000) B
27.1 Capital expenditure on land, buildings and construction works, road, parking areas and leasehold improvements.....	[]	[]
27.2 Capital expenditure on plant, machinery, furniture and fittings, construction equipment and other office equipment.....	[]	[]
27.3 Capital expenditure on computers, network equipment and other ICT equipment.....	[]	[]
27.4 Capital expenditure on motor vehicles, trucks, aircraft, boats, trailers, locomotives, fleet and other transport equipment.....	[]	[]
27.5 Capital work in progress (property, plant and equipment)	[]	[]
27.6 Capital expenditure on intangible assets (e.g. software, goodwill)	[]	[]
27.7 Other capital expenditure on new assets	[]	[]

Specify the nature and amount of the two largest items included in 'Other capital expenditure on new assets' in Question 27.7.

Description of other capital expenditure on new assets	R'000	R'000
[]	[]	[]
[]	[]	[]

Own assets (R'000) A	Right-of-use (leased) assets (R'000) B
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27.8 Total capital expenditure on new (own and right-of-use/leased) assets (sum of column A and column B, Question 27.1 to Question 27.7)

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Part 7 – Details of services rendered**Note:**

- Report income from the type of postal and courier services undertaken for the financial year.
- Report all monetary values in thousands of rand (R'000). Where the values in your accounts are not expressed in thousands of rand, please round them off to the nearest thousand rand.
- If exact rand values are not readily available, please provide careful estimates.
- **Financial agency services** (Part 7.3) and **Business Services** (Part 7.4) are secondary services, which may or may not form part of services rendered. Complete only applicable parts.

Part 7.1 Postal services (letters)

Postal services (letters)	Income R'000	Volume (number)	For office use
28. Total international mail services (sum of Question 28.1 to Question 28.3)			TOTAL 0028
28.1 Bulk mail services			68011 0011
28.2 Ordinary mail services			68011 0021
28.3 Express mail services			68011 0031
29. Total domestic mail services (sum of Question 29.1 to Question 29.4)			TOTAL 0029
29.1 Bulk mail services			68011 0012
29.2 Ordinary mail services			68011 0022
29.3 Express mail services			68011 0032
29.4 Hybrid mail services			85953 0001
30. Parcel services			68012 0001
31. Postage stamps and paid envelopes			68013 0001
32. Franking services			68013 0002
33. Registered mail services			68013 0004
34. Box rental, private bags and box services			68019 0001
35. Re-mailing services			68019 0002
36. Other postal services			68019 2000

Specify the nature and amount of the two largest items included in 'Other postal services' in Question 36.

Description of other postal services	R'000
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>

	R'000	
37. Total income from postal services (sum of Question 28 to Question 36)		TOTAL 0037

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Part 7 – Details of services rendered (continued)**Part 7.2 Courier and express services**

Courier and express services	Income R'000	Number of outbound consignments/ shipments	For office use
38. Same-day delivery services			68021 0001
39. Next-day/overnight delivery services			68021 0002
40. Economy delivery services, two days or more			68021 0003
41. Value added services, e.g. warehousing			68019 0008
42. Other courier and express services			68020 0009

Specify the nature and amount of the two largest items included in 'Other courier and express services' in Question 42.

Description of other courier and express services	R'000

43. Total income from courier and express services (sum of Question 38 to Question 42)		TOTAL 0043
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Part 7.3 Financial and agency services

Financial and agency services	Income R'000	Number of transactions	For office use
44. Banking			71122 0000
45. Money transfers			71122 0001
46. Postal orders			71122 0003
47. Financial agency services (e.g. municipal, Telkom, grants, prepaid, lotto, game cards, media services, insurance, handling services)			85920 1000
48. Other financial and agency services			85920 0009

Specify the nature and amount of the two largest items included in 'Other financial and agency services' in Question 48.

Description of other financial and agency services	R'000

49. Total income from financial and agency services (sum of Question 44 to Question 48)		TOTAL 0049
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Part 7 – Details of services rendered (concluded)**Part 7.4 Business services**

Business services	Income R'000	Number of transactions	For office use
50. Photocopying services			85951 1000
51. Faxing services			85954 1000
52. Other business services			85954 9000

Specify the nature and amount of the two largest items included in 'Other business services' in Question 52.

Description of other business services	R'000
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>

53. Total income from business services (sum of Question 50 to Question 52)		TOTAL 0053
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Part 7.5 Other services

Other services rendered	Income R'000	For office use
54. Other services rendered		85999 9999

Specify the nature and amount of the two largest items included in 'Other services rendered' in Question 54.

Description of other services rendered	R'000
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>

55. Total income from services rendered (sum of Question 37 and Question 43 and Question 49 and Question 53 and Question 54) (must correspond with Part 3, Question 10)		TOTAL SERV
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Part 8 – Details of purchases and transfers-in of goods (excluding capital expenditure on assets)**Note:**

- If exact rand values are not readily available, please provide careful estimates.
- Exclude **capital expenditure on assets**.

Fuel purchases	R'000	For office use
56. Fuel and gas		3300003

Fleet related maintenance	R'000	For office use
57. Total fleet related maintenance (sum of Question 57.1 to Question 57.3)		TOTAL57
57.1 Oils, lubricants, greases and additives		3338000
57.2 Spare parts for road vehicles		4912909
57.3 Tyres and tubes for road vehicles		3611000

Containers and packaging materials (for purposes of resale)	R'000	For office use
58. Total containers and packaging materials (sum of Question 58.1 to Question 58.5)		TOTAL58
58.1 Wood (e.g. wooden crates)		3170000
58.2 Paper and board (e.g. paper bags, cardboard boxes, paper tubes, envelopes)		3215000
58.3 Plastic (e.g. plastic crates, shrink wrap, bags)		3640000
58.4 Glass (e.g. bottles, jars, vials)		3719100
58.5 Other containers and packaging materials		9900009

Other purchases and transfers-in	R'000	For office use
59. Total other purchases and transfers-in (sum of Question 59.1 to Question 59.3)		TOTAL59
59.1 Stationery (e.g. stamps, envelopes, postcards)		3270000
59.2 Consumables (e.g. hand tools, protective clothing, cleaning materials, uniforms, other consumables)		9900002
59.3 Other purchases and transfers-in		9999999

Specify the nature and amount of the two largest items included in 'Other purchases and transfers-in' in **Question 59.3**.

Description of other purchases and transfers-in	R'000

60. Total purchases and transfers-in of goods (sum of Question 56 to Question 59) (must correspond with Part 5, Question 15)		TOTPURC
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Part 9 – Fleet and transport equipment in use during the financial year

Note:

- Report the number of vehicles that were in use during the reference period.
- Include both owned and leased vehicles.
- **If transport is outsourced, this part should not be completed.**

Fleet and transport equipment	Number of transport equipment
61. Cars (including SUVs, limousines, campers, minibuses [2–8-seater])	
62. Light commercial vehicles (LCVs)	
62.1 Vans, including pickups and panel vans	
62.2 Other light commercial vehicles	
63. Heavy commercial vehicles (HCVs), including truck tractors	
63.1 2-axle	
63.2 3- and 4-axle	
63.3 Other heavy commercial vehicles	
64. Trailers	
64.1 Semi-trailers	
64.1.1 2-axle	
64.1.2 3-axle	
64.2 Interlinks	
64.3 Superlinks	
64.4 Drawbar trailers	
65. Motorcycles	
66. Forklifts and material handling equipment (safety equipment)	
67. Other transport equipment	

Specify the nature and number of the 'Other transport equipment' in Question 67.

Description of other transport equipment	Number

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Part 10 – Income from sales of goods and services rendered (by type of customer)**Note:**

Report all monetary values in rand thousands (R'000).

Income from sales of goods and services rendered (by type of customer)	Income R'000
68. Individuals and households	
69. Businesses (including NGOs)	
70. Government (national, provincial and local), including parastatals/SOEs	
71. Total income from sales of goods and services rendered (by type of customer) (sum of Question 68 to Question 70) (must correspond with Part 3, sum of Question 9 and Question 10)	

Part 11 – Geographical distribution of the activities of this enterprise

72. In the table below indicate income from sales of goods and services rendered, number of employees, employment costs and detailed activity description of establishment or branch by province, village, town or city where the activity took place, of this enterprise.

Note:

- Report the number of employees as on the last pay period **ended on or before 30 June 2022**.
- Couriers: Record sales of goods and services rendered based on **outbound** consignment/shipments.

Province	Village/town/city	Income from sales of goods and services rendered (R'000)	Number of employees	Employment costs (R'000)	Economic activity description	For office use 5-digit SIC
Total:						

(must correspond with Part 3, Question 9 plus Question 10)

(must correspond with Part 2, Question 7)

(must correspond with Part 5, Question 17.1)