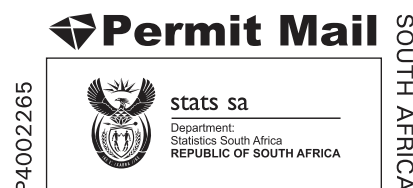


Manufacturing industry large sample survey, 2021

Manufacture of bakery products

↓ *When contacting Stats SA, please quote this number:*

| | |
|------------------|--|
| Reference number | |
| Legal name | |
| Trading name | |
| Address | |
| | |
| Postal code | |



↑ *Please correct any errors in the address label above.*

Purpose of the survey

The manufacturing industry large sample survey is conducted periodically. The survey collects data on the nature (activities) and structure of the manufacturing industry. The collected information is used by government for policy formulation and decision-making, and to monitor performance of the industry. These statistics can also be used in analysis of comparative business and investment decisions.

The results will be published in a statistical report (Report No. 30-02-03 and Report No. 30-02-04) by the end of September 2023. These results will also be made available on our website: www.statssa.gov.za. Previous reports can also be viewed on this website.

Collection authority

The information required is collected under section 16 of the Statistics Act, 1999 (Act No. 6 of 1999). Your cooperation is sought in completing and returning this questionnaire by the due date. **According to the Act, the provision of the information sought is compulsory.**

Confidentiality

Also, according to section 17 of the Statistics Act, 1999 (Act No. 6 of 1999), your completed questionnaire will be treated as strictly confidential by Statistics South Africa (Stats SA). Results are presented in an aggregated form only.

Reference period

This questionnaire must be completed for your financial year **ending on any date between 01 July 2020 and 30 June 2021.**

Due date

Please complete this questionnaire and return it by email, fax or business reply service envelope to Stats SA by2022.

Stats SA recommends that you retain a copy to refer to in the event of a query.

Help available

If you experience problems completing this questionnaire, or find that it will be difficult for you to meet the due date, please contact:

- Name:
- Telephone number:
- Fax number:
- Email address:
- Website: www.statssa.gov.za
- Postal address: Statistics South Africa
Private Bag X44
Pretoria
0001

Person whom Stats SA should contact if any queries arise regarding the completed questionnaire:

| | | | |
|-------------------|--|------------------|--|
| Name | | Telephone number | |
| Position or title | | Cellphone number | |
| Signature | | Fax number | |
| Date | | Email address | |

Please note:

- All figures should **exclude value added tax (VAT), discount allowed and discount received.**
- Only the **South African-based activities** of the enterprise should be included in the questionnaire.
- Information reported in this questionnaire should comply with South African Generally Accepted Accounting Practice (SA GAAP) or International Financial Reporting Standards (IFRS).
- If exact figures are not available, provide careful estimates.
- The items listed under ‘**Include**’ and ‘**Exclude**’ are only examples and should not be taken as a complete list of items to be included or excluded.
- Report all monetary values in **rand thousands (R'000)**. For example, if the value is R6 000, write 6, if it is R79 000, write 79, if it is R1 980 000, write 1 980 and so on.

Definition
 An **enterprise** is a legal unit or a combination of legal units that includes and directly controls all functions necessary to carry out its business activities.

Part 1 – General information

1. Registration of the business and the location of the business or head office

| | | | | | |
|-----------------------------------|------------|--|--|--|--|
| Registered/legal name | | | | | |
| Trading name(s) | | | | | |
| Company registration number | | | | | |
| Income tax number | | | | | |
| VAT number | | | | | |
| Street number | | | | | |
| Street name | | | | | |
| Province..... | | | | | |
| Village/town/city..... | | | | | |
| Physical address postal code..... | | | | | |
| GPS co-ordinates | Latitude: | | | | |
| | Longitude: | | | | |

2. Indicate your type of ownership or type of organisation (Mark the appropriate box with an ‘X’)

| | |
|--|--|
| Individual (Sole Proprietor) | |
| Partnership | |
| Public company (Ltd)..... | |
| Private company (Pty) Ltd | |
| Public corporation | |
| Close corporation (CC)..... | |
| Incorporated (Inc.)..... | |
| Cooperative society (Co-op)..... | |
| State-owned enterprise (SOE) | |
| Non-profit institution/company/organisation (section 21) | |
| Joint venture | |
| Trust | |
| Other (specify) | |

3. Period covered by this questionnaire

Note:
 This questionnaire should be completed for the financial year of the enterprise that **ends on any date between 01 July 2020 and 30 June 2021, according to your usual reporting schedule.**

Examples

- 01 August 2019 – 31 July 2020
- 01 October 2019 – 30 September 2020
- 01 January 2020 – 31 December 2020
- 01 February 2020 – 31 January 2021
- 01 March 2020 – 28 February 2021
- 01 April 2020 – 31 March 2021
- 01 July 2020 – 30 June 2021

Indicate the period covered by this questionnaire.

| From | | | | | | | | To | | | | | | | |
|------|---|---|---|---|---|---|---|----|---|---|---|---|---|---|---|
| D | D | M | M | Y | Y | Y | Y | D | D | M | M | Y | Y | Y | Y |
| | | | | | | | | | | | | | | | |

If the period covered by this questionnaire is not 12 months, please give reasons.

Indicate **any changes** that have occurred in this enterprise during the financial year (e.g. change of financial year, takeover, merger, acquisition, new location, liquidation, closure).

Also indicate any **major events** that impacted significantly on sales and/or services rendered (e.g. economic downturn, natural disaster, fire, crime, new contracts).

4. Indicate the main activity, as well as any secondary activity/activities from which the enterprise derived its income during the reporting period

Definition
 The **main activity** of the enterprise is the activity from which the largest part of its income is derived.

Note:
 Describe the main and/or secondary activities as clearly as possible in the appropriate space.

4.1 Main activity:

| | |
|--|-------------------------|
| | For official use |
| | 5-digit SIC |

4.2 Secondary activities:

5. Information and communication technology (ICT) usage (Mark the appropriate box with an 'X')

Definitions
Computer: An electronic device that is capable of receiving information (data) in a particular form and of performing a sequence of operations in accordance with a predetermined but variable set of procedural instructions (program) to produce a result in the form of information or signals. These include desktop, portable laptop and handheld computers (e.g. personal digital assistants), minicomputers and mainframes. A computer does not include computer-controlled machinery or electronic tills.
Electronic commerce (e-commerce): The buying and selling of goods, services and information products via an electronic medium such as the Internet.
Internet banking: An electronic payment system that enables customers of a bank or other financial institutions to conduct a range of financial transactions through the financial institution's website.
Electronic government (e-government): The employment of the Internet for delivering government information and services to citizens, private companies and other public, profit, and non-profit organisations.
Digital innovation: The process of transforming a company's existing value chain with digital equivalents.
Fixed-mobile: Any physical network that allows cellular telephone sets to function smoothly with the fixed network infrastructure.

5.1 Does this enterprise use computers/electronic devices for business purposes?.....

| | |
|-----|----|
| Yes | No |
|-----|----|

5.2 Which mode(s) of telecommunication is (are) used for business purposes? (may choose more than one option)?

| | | | | |
|------------|--------------|--------------|-------|------|
| Fixed line | Fixed-mobile | Mobile phone | Other | None |
|------------|--------------|--------------|-------|------|

5.3 Does this enterprise use the Internet for business purposes?.....

| | |
|-----|----|
| Yes | No |
|-----|----|

5.4 What factors prevent your company from using Internet or digital innovation?.....

| | |
|--|--|
| Slow Internet connection | |
| High price of data | Employees do not have the necessary skills to use Internet |
| ICT is not necessary to conduct our business | Other |

5.5 Which Internet connection is used?

| |
|--|
| Broadband fixed line (greater than 1 Mbps) e.g. FTTB, FTTH, ADSL, Cable. |
| Broadband mobile (greater than 1 Mbps) e.g. 4G. |

5.6 What are the main uses of Internet or digital innovation in the enterprise (may choose more than one option)

| | | | | | | |
|----------------------|-----------------------------------|--|-------------------|-------------------------|-----------------------|---|
| Email | Business promotions (advertising) | e-commerce | e-government | e-learning | Social networks | ICT-based supply chains (e.g. tracking systems) to conduct business |
| Information services | Internet banking | Virtual teams, remote working, telecommunication | VoIP (i.e. Skype) | Receive orders/bookings | Place orders/bookings | Other |

5.7 (a) Does this enterprise have a web page for business purposes?.....

| | |
|-----|----|
| Yes | No |
|-----|----|

(b) What is the main purpose of the website?.....

| |
|---|
| Advertising of own business |
| Selling goods and services |
| Update clients with news related to your business |
| Other |

(c) Can financial transactions with your enterprise be undertaken on the website?.....

| | |
|-----|----|
| Yes | No |
|-----|----|

5.8 Is the ICT department of this enterprise outsourced (whether partially or fully)?

| | |
|-----|----|
| Yes | No |
|-----|----|

5.9 Does this enterprise invest in ICT training?

| | |
|-----|----|
| Yes | No |
|-----|----|

6. Services subcontracted/outsourced

| Note: | | | |
|---|------------------|---------------------|-------------------|
| • Report all monetary values in rand thousands (R'000). | | | |
| Type of service subcontracted/outsourced | Local (R'000) | Imported (R'000) | For office use |
| | A | B | |
| 6.1 Manufacturing services | | | 30000 0000 |
| 6.2 Transport and storage | | | 70000 0000 |
| 6.3 IT, computer and related activities | | | 86000 0000 |
| 6.4 Research and development | | | 87000 0000 |
| 6.5 Legal services | | | 88110 0000 |
| 6.6 Accounting, bookkeeping and auditing activities | | | 88120 0000 |
| 6.7 Security services | | | 88920 0000 |
| 6.8 Market research and public opinion polling | | | 88130 0000 |
| 6.9 Technical testing and analysis | | | 88220 0000 |
| 6.10 Advertising | | | 88300 0000 |
| 6.11 Labour recruitment and provision of personnel | | | 88910 0000 |
| 6.12 Packaging and labelling | | | 88950 0000 |
| 6.13 Building and industrial plant cleaning services | | | 88930 0000 |
| 6.14 Product design service (furniture, fittings, machinery or equipment) | | | 88211 0000 |
| 6.15 Fashion design services | | | 88990 5000 |
| 6.16 Other services subcontracted/outsourced | | | OTHER OUTS |

Specify the nature and amount of the largest items included in 'Other services subcontracted/outsourced' in Question 6.16.

| Description of other services subcontracted/outsourced | R'000 | R'000 |
|--|-------|-------|
| | | |
| | | |

| | | | | |
|-------------|--|--|--|------------------|
| 6.17 | Total local and imported services subcontracted/outsourced by the enterprise (sum of Question 6.1 to Question 6.16) | | | SUBL IMPT |
| 6.18 | Total expenditure from services subcontracted/outsourced by the enterprise (sum of Question 6.17, Column A plus Column B) | | | TOTAL SUB |

Part 2 – Employment

Definitions

- **Employee** is a person (permanently, temporarily or casually/seasonally employed) who normally works the agreed hours in his/her present job.
Full-time employees are those (permanent, temporary or casual) who normally work the agreed hours, i.e. **40 hours or more** per week.
- **Part-time employees** are those (permanent, temporary or casual) who usually work **less than 40 hours per week**.
- **Labour/employment brokers** are agents who recruit and administer workers on behalf of the enterprise. They do not provide any other service.

7. Number of working proprietors and employees who received salaries and wages for the last pay period ended on or before 30 June 2021

Include

- Directors who received a salary and/or received a fee.
- Executive, managerial, casual and any other employees who received payment but who are not included on the main payroll.
- Employees who were absent for part or all of the reference period but received payment through the payroll, including those who commenced or terminated employment.
- Employees on paid leave or on leave without payment.
- People paid by commission only, with no salary or wage component.
- Employees paid on a commission basis and a retainer, wage or salary.
- Employees who received payment through the payroll from the Compensation Fund.
- Employees based abroad but paid from South Africa.
- Working proprietors/working partners of unincorporated businesses who are paid.

Exclude

- Subcontractors and consultants who are self-employed.
- Labour/employment brokers **(include in Question 8)**.
- Any employees who were not paid during the reference period.
- Employees based in South Africa but paid from outside South Africa.

| Employment | Male employees | Female employees | Total employees |
|--|----------------|------------------|-----------------|
| 7.1 Full-time | | | |
| 7.2 Part-time | | | |
| 7.3 Total | | | |
| 7.4 Number of employees brought by subcontractors, including contractors, who are engaged in specific activities on the enterprise premises for the last pay period ended on or before 30 June 2021 | | | |

8. Number of employees employed through labour/employment brokers for the last pay period ended on or before 30 June 2021

Exclude

- Employees of service providers.
- Employees of subcontractors other than labour/employment brokers.

Part 3 – Income items

9. Total sales of goods, **excluding VAT and discount allowed (sum of Question 9.1 to Question 9.3)** R'000

9.1 Sales and transfers-out of own manufactured products (report net value after discounts given) **(must correspond with Part 8, Question 34)** R'000

- Include**
- Sales and transfers-out of goods produced by this enterprise or for this enterprise on commission.
 - Sales and transfers-out of factored and finished goods, intermediate products and partially completed goods from related enterprises.
 - Export sales (free on board).
 - Progress payments billed for long-term contracts.
 - Customers not invoiced with separate delivery and installation charges.
 - Railage and transport-out.
 - Export freight charges.

- Exclude**
- Interest received **(include in Question 12).**
 - Rent, leasing and hiring income **(include in Question 11).**

9.2 Sales of finished goods not produced by this enterprise and sold without further processing or packaging..... R'000

9.3 Sales of finished goods not produced by this enterprise but packed by this enterprise

Note:
Finished goods are goods that are sold in the same state as purchased, i.e. without further processing.

10. Income from services rendered, **excluding VAT and discount allowed**..... R'000

- Include**
- Income and fees from repairs or services.
 - Contract, subcontract and commission income.
 - Income from consulting services.
 - Management fees/charges from related and unrelated establishments.
 - Subscription and membership fees.
 - Administrative charges received as an agent.

- Exclude**
- Advertising income **(include in Question 13.1).**
 - Interest received **(include in Question 12).**
 - Rent, leasing and hiring income **(include in Question 11).**

11. Rental, leasing and hiring income R'000

- Include**
- Leasing and hiring of motor vehicles and other transport equipment under operating leases **without driver/operator.**
 - Leasing and hiring of plant, machinery and equipment **without driver/operator.**
 - Rental and leasing of land, buildings and other structures.

- Exclude**
Income/interest from finance leases **(include in Question 12).**

R'000

12. Interest

- Include**
- Interest from hire purchase arrangements and loans and advances made to related and unrelated enterprises.
 - Interest on finance leases.
 - Earnings on discounted bills.
 - Interest from deposits in banks and non-bank financial institutions.
 - Interest on decentralisation benefits.
 - Interest on debentures.
 - Interest on derivatives.

- Exclude**
- Capital repayments received.

R'000

13. Total other income (sum of Question 13.1 to Question 13.3)

R'000

13.1 Sundry trading income relating to manufacturing activities

- Include**
- Advertising income.
 - Sales of electricity (if self-generated).
 - Gas (self-produced).
 - Charges for the rental of own manufactured goods.

R'000

13.2 Government subsidies and incentives received (only from South African government)

13.3 Other income

Specify the nature and amount of the two largest items included in 'Other income' in Question 13.3.

| Description of other income | R'000 |
|-----------------------------|---|
| | <input style="width: 100%; height: 100%;" type="text"/> |
| | <input style="width: 100%; height: 100%;" type="text"/> |

R'000

14. Total income, excluding VAT and discount allowed (sum of Question 9 to Question 13)

Part 4 – Inventory**Note:**

Complete details only where applicable.

Opening values

R'000

| | | |
|------------|--|--|
| 15. | Total opening values (sum of Question 15.1 to Question 15.4) | |
| 15.1 | Raw materials or materials for processing, packaging materials, fuel, consumables and maintenance stores, e.g. spares..... | |
| 15.2 | Work in progress (partially completed) | |
| 15.3 | Finished goods produced by this enterprise | |
| 15.4 | Finished goods not produced by this enterprise, but purchased for resale | |

Closing values

R'000

| | | |
|------------|---|--|
| 16. | Total closing values (sum of Question 16.1 to Question 16.4) | |
| 16.1 | Raw materials or materials for processing, packaging materials, fuel, consumables and maintenance stores, e.g. spares | |
| 16.2 | Work in progress (partially completed) | |
| 16.3 | Finished goods produced by this enterprise | |
| 16.4 | Finished goods not produced by this enterprise, but purchased for resale | |

Part 5 – Expenditure items

R'000

17. Total purchases and transfers-in of goods and materials, **excluding VAT and discount received (sum of Question 17.1 to Question 17.5)**.....

Include

- Raw materials, components, consumables and fuel **used in production**.
- Purchases and transfers-in of factored and finished goods, intermediate products and partially completed goods from related enterprises.
- Containers and packaging materials.

Exclude

- Subcontract and commission expenses.
- Motor vehicle running expenditure, including parts and fuel **if not part of operation (include in Question 23)**.
- Capitalised purchases of materials for capital work done by own employees.
- Opening and closing inventory.

R'000

17.1 Purchases and transfers-in of raw materials and components used in production **(must correspond with Part 7, Question 31)**

17.2 Purchases and transfers-in of fuel and gas used in production **(must correspond with Part 7, Question 32)**

17.3 Purchases and transfers-in of finished goods

Include

- Finished goods not intended for packaging by this establishment.
- Finished goods intended for packaging by this establishment.

R'000

17.4 Other purchases including materials used for maintenance **(must correspond with Part 7, Question 33)**.....

17.5 Purchases of containers and packaging materials

R'000

18. Total subcontractors and labour/employment brokers **(sum of Question 18.1 and Question 18.2)**.....

Include

Commission paid (e.g. outside concerns).

Exclude

- Commission paid to own employees **(include in Question 19)**.
- Payments for transport subcontracted **(include in Question 22)**.

R'000

18.1 Subcontractors, **excluding labour/employment brokers**

18.2 Labour/employment brokers

Definition

Employment costs is the total cost of employment, including salaries, wages, service and other bonuses, allowances (including car allowances), overtime payments, retirement benefits, contributions to medical, pension and provident funds, unemployment insurance, accident funds and housing subsidies.

R'000

19. Total staff-related costs **(sum of Question 19.1 and Question 19.2)**

R'000

19.1 Employment cost.....

- Include**
- Salaries and/or fees paid to directors, executives and managers.
 - Commission paid.
 - Employer's contribution to pension, provident, medical aid, sick pay and other funds, e.g. Unemployment Insurance Fund (UIF) and the Compensation Fund.
 - Payments made from South Africa to employers or employees based abroad.
 - Payments for all types of leave.
 - Incentives payments for piecework, or profit-sharing schemes.
 - Fringe benefits paid in cash, e.g. housing, mortgage and rent subsidies, transport and cellphone allowances.
 - Allowances and penalty payments.
 - Value of any salary sacrificed.
 - Bonuses.
 - Payments that were made during the reference period, but that relate to other pay periods, e.g. annual leave thirteenth cheque and leave gratuity payments.

- Exclude**
- **Payments to subcontractors** and consultants who are self-employed and not part of this enterprise **(included in Question 18.1)**.
 - Payments to labour/employment brokers **(included in Question 18.2)**.
 - Severance, termination and redundancy payments **(include in Question 19.2)**.
 - Payments paid from abroad to employers or employees based in South Africa.
 - Reimbursement of expenses, e.g. travel, entertainment, meals and other expenses.
 - The imputed value of fringe benefits.
 - Fringe benefits tax.
 - Staff welfare including amenities (canteen, crèche, gym).

R'000

19.2 Severance, termination and redundancy payments

R'000

20. Leasing and hiring of plant, machinery, equipment and vehicles under operating leases

- Exclude**
Rental on land and buildings **(include in Question 21)**.

R'000

21. Rental and leasing of land, buildings and other structures under operating leases

22. Railage and transport-out

- Include**
- Freight (by rail, road, sea and air).
 - Distribution costs.

R'000

23. **Motor vehicle running expenditure (sum of Question 23.1 and Question 23.2)**.....

- Include**
- Fuel for other vehicles **not part of operation**.
 - Spare parts (if not part of operation) and repairs done by own employees.
 - Motor vehicle clearance fees.
 - Motor vehicle licence fees and permits.
 - Motor vehicle parking fees.

- Exclude**
Fuel, lubricants (including oils), gas, tyres, tubes and spare parts, **if part of operating expenditure (included in Question 17)**.

R'000

23.1 Road tolls

| | | |
|---|--|--|
| | R'000 | |
| 23.2 Other motor vehicle running expenditure | <input style="width: 100px; height: 20px;" type="text"/> | |
| | | R'000 |
| 24. Total other expenditure (sum of Question 24.1 to Question 24.13) | | <input style="width: 100px; height: 20px;" type="text"/> |
| | R'000 | |
| 24.1 Interest (finance cost)..... | <input style="width: 100px; height: 20px;" type="text"/> | |
| 24.2 Insurance..... | <input style="width: 100px; height: 20px;" type="text"/> | |
| 24.3 Customs duties | <input style="width: 100px; height: 20px;" type="text"/> | |
| 24.4 Excise duties..... | <input style="width: 100px; height: 20px;" type="text"/> | |
| 24.5 Advertising, marketing, promotions..... | <input style="width: 100px; height: 20px;" type="text"/> | |
| 24.6 Utilities (water and electricity)..... | <input style="width: 100px; height: 20px;" type="text"/> | |
| 24.7 Royalties..... | <input style="width: 100px; height: 20px;" type="text"/> | |
| 24.8 Repairs and maintenance..... | <input style="width: 100px; height: 20px;" type="text"/> | |
| 24.9 Printing and stationery | <input style="width: 100px; height: 20px;" type="text"/> | |
| 24.10 Telecommunication and ICT | <input style="width: 100px; height: 20px;" type="text"/> | |
| 24.11 Security services (for both property and tracking services)..... | <input style="width: 100px; height: 20px;" type="text"/> | |
| 24.12 Depreciation and amortisation..... | <input style="width: 100px; height: 20px;" type="text"/> | |
| 24.13 Other expenditure | <input style="width: 100px; height: 20px;" type="text"/> | |

Include
Any other expenditure item not listed above in **Question 17 to Question 24.12.**

Specify the nature and amount of the two largest items included in 'Other expenditure' in **Question 24.13.**

| | |
|--|--|
| Description of other expenditure | R'000 |
| <input style="width: 600px; height: 20px;" type="text"/> | <input style="width: 100px; height: 20px;" type="text"/> |
| <input style="width: 600px; height: 20px;" type="text"/> | <input style="width: 100px; height: 20px;" type="text"/> |

| | |
|---|--|
| 25. Total expenditure, excluding VAT and discount received (sum of Question 17 to Question 24) | R'000 |
| | <input style="width: 100px; height: 20px;" type="text"/> |

Part 6 – Profit or loss, company tax, dividends, capital expenditure on assets for the financial year

Note:

- Provide the actual profit or loss figure as in the income statement of this enterprise for the reporting period.
- Report the result before taking into account the previous year’s losses, if any.

| | R'000 |
|---|-------|
| 26. Net profit or loss before tax (Question 14 minus Question 15 plus Question 16 minus Question 25) | |
| 27. Company tax | |
| 28. Net profit or loss after tax (Question 26 minus Question 27) | |
| 29. Dividends paid or provided for | |
| 30. Capital expenditure on assets (sum of Question 30.1 to Question 30.7) | |

Include
Assets acquired, include renovations and additions during the financial period.

| | R'000 |
|---|-------|
| 30.1 Capital expenditure on land, buildings and construction works, roads, parking areas and leasehold improvements | |
| 30.2 Capital expenditure on plant, machinery, furniture and fittings, construction equipment, manufacturing equipment and other office equipment..... | |
| 30.3 Capital expenditure on computers, network equipment and other ICT equipment..... | |
| 30.4 Capital expenditure on motor vehicles, trucks, aircraft, boats, trailers, locomotives, fleet and other transport equipment..... | |
| 30.5 Capital work in progress (property, plant and equipment)..... | |
| 30.6 Capital expenditure on intangible assets (e.g. software, goodwill)..... | |
| 30.7 Other capital expenditure | |

Specify the nature and amount of the two largest items included in ‘Other capital expenditure’ in **Question 30.7**.

| Description of other capital expenditure | R'000 |
|--|-------|
| | |
| | |

Part 7 – Purchases and transfers-in of materials

Note:

This part of the questionnaire seeks details of the value of raw materials, components, etc. used in production by this enterprise during the financial year reported as in [Part 5, Question 17](#).

31. Purchases and transfers-in of raw materials and components used in production by this enterprise

| Include All raw materials and components used by this enterprise are manufacturing activities. | Exclude <ul style="list-style-type: none"> • Fuel consumed during production (include in Question 32). • Materials for maintenance (include in Question 33). • Containers and packaging. • Contract, subcontract and commission expenses. • Capitalised purchases of materials for capital work done by own employees. | |
|--|---|-----------------------|
| Raw materials and components used in production | Purchases and transfers-in (R'000) | For office use |
| Other cereal crops or seeds, not processed | | 011903m |
| Processed grain | | |
| Grain, processed (e.g. meal, flour) | | 231201m |
| Other grain and cereal mill products | | 231202m |
| Vegetables, fresh or chilled | | |
| Prepared or preserved vegetables | | 213991m |
| Vegetables frozen | | 213191m |
| Spices, herbs or other aromatic crops | | 016901m |
| Cocoa | | 236301m |
| Chocolate or chocolate couverture | | 236601m |

31. Purchases and transfers-in of raw materials and components used in production by this enterprise (concluded)

| Raw materials and components used in production | Purchases and transfers-in (R'000) | For office use |
|---|------------------------------------|----------------|
| Oil seeds or oil nuts and olives | | 014591m |
| Fruits, fresh or chilled | | 013991m |
| Prepared or preserved fruits | | 214991m |
| Prepared or preserved nuts | | 214992m |
| Animal and vegetable oils or fats | | 215600m |
| Starches and starch products | | 232201m |
| Gluten, whether or not dried | | 232202m |
| Gelatine or other animal collagen protein products | | 211751m |
| Processed or semi-processed meat (e.g. minced), fresh, chilled or frozen | | 211742m |
| Dairy products | | 222901m |
| Eggs | | 023109m |
| Sugar, sugar syrups or other sweeteners | | 239901m |
| Natural honey | | 029101m |
| Salt (raw, table or otherwise processed) | | 162001m |
| Natural water included in final product | | 180001m |
| Bakery products | | 234991m |
| Other food products not elsewhere specified | | 239999m |
| Spirits, liqueurs or other alcoholic liquors | | 241311m |
| Pharmaceutical products or articles | | 352701m |
| Vitamins and minerals | | 352501m |
| Essential oils or concentrates, resinoids, mixtures of odoriferous substances | | 354101m |
| Other materials (specify) | | 000000m |
| | | |
| | | |
| | | |
| Total raw materials (must correspond with Part 5, Question 17.1) | | TOT031m |

32. Purchases and transfers-in of fuel and gas

| Fuel and gas used in production | R'000 | For office use |
|--|--------------|-----------------------|
| Petrol | | 333111f |
| Diesel | | 333601f |
| Other petroleum fuel products | | 333901f |
| Coal for fuel | | 110101f |
| Lubricants | | 333801f |
| Gas for fuel | | 334001f |
| Other gases | | 334101f |
| Waste products of manufacturing processes for fuel | | 399901f |
| Total purchases and transfers-in of fuel and gas (must correspond with Part 5, Question 17.2) | | TOT032f |

33. Purchases of materials for maintenance and other purchases

| Materials used for maintenance | R'000 | For office use |
|---|--------------|-----------------------|
| Protective clothing excluding Covid-19 personal protective equipment | | 271901c |
| Cleaning materials excluding Covid-19 sanitisers and disinfectants | | 353001c |
| Covid-19 Personal Protective Equipment (PPE) (e.g. masks, gloves, sanitisers and disinfectants, digital thermometers, paper towel, eye and face protection) | | 300001c |
| Hand tools | | 429201c |
| Other materials for maintenance | | 439301c |
| Other purchases (specify) | | 429991c |
| Total materials for maintenance and other purchases (must correspond with Part 5, Question 17.4) | | TOT033c |

Part 8 – Sales and transfers-out of own manufactured products

34. Sales and transfers-out of own manufactured products

| Note: | | | | | | |
|---|--------------|---|-----------|---|-----------|----------------|
| <ul style="list-style-type: none"> Report the quantity and sales value of goods produced by this enterprise (include goods produced by other enterprises on commission from materials provided by this enterprise). The total sum of the sales value must correspond with the value reported as in Part 3, Question 9.1. | | | | | | |
| Description of item | Measure unit | Local sales and quantities for local market | | Export sales and quantities for foreign markets | | For office use |
| | | Quantity A | (R'000) B | Quantity C | (R'000) D | |
| 34.1 Bakery products | | | | | | |
| Rusks (e.g. "boerebeskuit"), including cut and undried rusks | kg | | | | | 23410 1009 |
| Crisp bread and similar products | kg | | | | | 23410 2009 |
| 34.2 Biscuits | | | | | | |
| Plain sweet biscuits (e.g. Marie, shortbread) | kg | | | | | 23420 1109 |
| Other sweet biscuits (e.g. iced) | kg | | | | | 23420 1409 |
| Gingerbread and the like | kg | | | | | 23420 5009 |
| 34.3 Pastry goods and cakes | value only | | | | | 23430 9109 |
| 34.4 Bread and other bakers' wares | | | | | | |
| Standard white bread, wheat | number | | | | | 23490 1009 |
| Standard brown bread, wheat | number | | | | | 23490 1019 |
| Standard whole-wheat bread | number | | | | | 23490 1029 |
| Other bakers' wares, fresh or preserved | value only | | | | | 23490 9009 |

34. Sales and transfers-out of own manufactured products (concluded)

| Description of item | Measure unit | Local sales and quantities for local market | | Export sales and quantities for foreign markets | | For office use | |
|--|--------------|---|-----------|---|-----------|--------------------|--------------------|
| | | Quantity A | (R'000) B | Quantity C | (R'000) D | | |
| 34.5 Mixes and doughs for the preparation of bakers' wares | value only | | | | | 23180 9009 | |
| 34.6 Other products manufactured (specify): | value only | | | | | 00000 0034 | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| Total local and export sales and transfers-out (sum of column B and column D, Question 34.1 to 34.6) | | | | | | TOTAL 0034b | TOTAL 0034d |
| Total sales and transfers-out of own manufactured products (sum of Question 34, Column B plus Column D) (must correspond with Part 3, Question 9.1) | | | | | | TOTAL SALE | |

Part 9 – Electricity generated by the enterprise

| | | |
|---|-----------------------|-----------------------------|
| 35. Did the enterprise have any installed capacity for electricity generation during the financial year?..... | Yes | No |
| Electricity generated | Megawatts (MW) | Megawatt-hours (MWh) |
| 35.1 Installed capacity for electricity generation at the end of the financial year..... | | |
| 35.2 Electricity the enterprise generated for sale during the financial year..... | | |
| 35.3 Electricity the enterprise generated for own-consumption during the financial year..... | | |

Part 10 – Geographical distribution of the activities of this enterprise

36. In the table below, indicate income from sales of goods, services rendered, number of employees, employment costs and detailed activity description of each establishment or branch by province, municipality, village, town or city where the activity took place

| Note: | | | | | | | | |
|---|------------------------------------|-------------------|---|--|---|--|----------------------|----------------|
| <ul style="list-style-type: none"> An establishment is the smallest economic unit that functions as a separate entity, and is situated at a single location and in which only a single (non-ancillary) productive activity is carried out or in which the principal productive activity accounts for most of the value added. Report the number of employees as on the last pay period ended on or before 30 June 2021. | | | | | | | | |
| Province | Local or metropolitan municipality | Village/town/city | Income from sales of own manufactured goods (R'000) | Income from services rendered (R'000) | Number of employees | Employment costs (R'000) | Activity description | For office use |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |
| Total: | | | | | | | | |
| | | | (must correspond with Part 3, Question 9.1) | (must correspond with Part 3, Question 10) | (must correspond with Part 2, Question 7) | (must correspond with Part 5, Question 19.1) | | |